



## Board of Trustees Meeting

December 10, 2025

### Minutes

Chair Wilken, called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, December 10, 2025, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view.

Roll call was taken with the following members present: Wilken, Sobota, Johnson, Grell, Gerlach.

### Consent Agenda

#### Minutes

Approval of timecards and payroll detail report

#### Financials

- Profit and Loss
- Balance Sheet

Wilken made a motion to approve the Minutes, including the approval of timecards, payroll detail report and financials including the Profit and Loss, Balance Sheet. Johnson seconded the motion. Roll call taken. All Ayes. Motion passed.

#### Water Report

#### Sheriff Report

#### Maintenance Report

#### Clerk Report

#### Planning & Zoning

#### Fire/Rescue Report.

#### Park and Rec

Khalil thanked maintenance for handling the request that they submitted for the light at the flagpole.

#### Library

Trvdy thanked everyone that came to the Santa event and thanked the community.

**Communication of Citizens-** Consider requests from individuals present. Each speaker will be allowed two minutes, and no action will be taken on these topics until the next Board Meeting. The Village Board will review the matters and action as they deem appropriate. Notice: There is to be no comments or disruption to the meeting in progress. You will be asked to leave if the above is not adhered to. We ask for your cooperation and courtesy. Thank You

### Old Business

### New Business



1. Motion to appoint Village Clerk/Treasurer as temporary Chair. Wilken made a motion to approve the Village Clerk/Treasurer as the Chair. Grell seconded the motion. Roll call taken. All Ayes. Motion carried.
2. Chair calls for nominations of candidates for Chair of the Village Board. Grell nominated Wilken for Village Chair. Sobota seconded the motion. Roll call was taken- Grell, Gerlach, Sobota, Wilken all Ayes. Johnson Nay. No other nominations were given.
3. Election of Chair of the Village Board. Nomination passed with Wilken as the Village Chair.
4. Chair calls for nominations of candidates for Pro Tem of the Village Board. Sobota made a motion for Gerlach as Pro Tem of the Village Board. Johnson seconded the motion. Roll call was taken- All Ayes. Motion carried.
5. Election of the Chair Pro Tem of the Village Board. Nomination passed with Gerlach as Pro Tem of the Village Board.
6. Board Chair makes municipal appointments with approval of the Village Board. Wilken made a motion to approve the Municipal appointments. Grell seconded the motion. Roll call was taken. All Ayes. Motion carried.

Village Clerk, Treasurer	Darlene Snell
Village Attorney	Maureen Freeman-Caddy
Engineer	Jack Post License E-21572
Street Superintendent	Jack Post License S-1752 Class A
Health Board	Wilken, Lori Sobota and Cass County Sheriff
Nuisance Officer	Mark Sobota
Zoning Administrator	Kevin Gerlach
Water Operator	Brad McClatchey
Sewer Operator	Alan Grell
Nuisance Hearing Officer	Stefani Grell
Fire Chief	Brandon Logue
Rescue Captain	Corin Logue
Librarian	Theresa Tvrdy
7. Designation of members to board committees. Committees will stay the same as last year.

Building and Grounds	Gerlach and Johnson
Electrical	Gerlach and Wilken
Equipment	Sobota and Wilken
Finance	Grell and Wilken
Fire & Rescue	Gerlach and Johnson
Library	Johnson and Grell
Park & Rec	Johnson and Grell
Personnel	Wilken and Gerlach
Planning	Johnson and Wilken
Safety	Gerlach and Johnson
Streets	Sobota and Grell
Water/Sewer	Sobota and Wilken

8. Approve designation of depository banks. Sobota made a motion to approve the depository banks. Grell seconded the motion. Roll call was taken. All Ayes. Motion carried.
  - Pinnacle
  - Horizon
  - Farmers and Merchant
  - First Interstate Bank
9. Approve/Disapprove method of reasonable advanced published notice of Board Trustee Meetings. Community Board, Post Office, and Village Office and publication with Ashland Gazette. Grell made a motion to approve the method of publishing. Gerlach seconded. Roll call taken. All Ayes. Motion carried.
10. Approve/Disapprove authorization for village equipment to go outside of corporate boundaries for emergency calls. Sobota made a motion to approve the village equipment to go outside the corporate boundaries for emergencies. Johnson seconded. Roll call was taken. All Ayes. Motion carried.
11. Approve/Disapprove Village Attorney Retainer Agreement. Wilken made a motion to approve the Village Attorney Retainer Agreement. Sobota seconded the motion. Roll call was taken. All Ayes. Motion carried.
12. Approve/Disapprove Claims List A  
Sobota made a motion to approve Claims List A. Gerlach seconded the motion. Roll call was taken. Wilken, Sobota, Johnson, Gerlach all Ayes. Grell abstained. Motion Carried.  
AMGL \$4250 (Prof Fee), Black Hills Energy \$376.11 (Natural Gas), BoundTree Medical \$60.16 (Supplies), Bromm, Lindahl, Freeman \$850 (Prof Fee), C Logue \$40.07 (Supplies), Dutton-Lainson \$476.06 (Repair Maint), EMS \$44 (EMS Billing), Frontier Coop \$258.36 (Fuel), Green Light Construction \$13,004.39 (Repair Maint), Hamilton Equip \$130.88 (Supplies), Harris Decal \$19.31 (Supplies), J Mach \$890 (Janitorial), Menards \$287.68 (Op Exp), Midwest Lab \$106.96 (Water/Waste), NAPA \$78.74 (Supplies), One Call \$13.90 (Op Exp), OPPD \$41,259.71 (Electric), Pinnacle Bank \$1338.51 (Supplies), Pinnacle Bank \$35 (Bank chg), Segra \$711.74 (Telephone), US Bank \$140.87 (Printing), Yost \$1020 (Computer Support).
13. Approve/Disapprove JEO Consulting Group, Inc. as our Village Engineer for 2026. Wilken made a motion to approve JEO as the Village Engineer for 2026. Sobota seconded the motion. Roll call was taken. All Ayes. Motion carried.
14. Approve/Disapprove Greenwood Fun Day Event-Car Show  
Grell asked if there are Park and Rec approved minutes for the Car Show. Khalil stated yes, they were at the last meeting, but the minutes haven't been finalized. Wilken made a motion to approve the Greenwood Fun Day Event-Car Show for June 13, 2026. Johnson seconded the motion. Roll call was taken. All Ayes. Motion carried.
15. Approve/Disapprove Greenwood Fun Day Event-Vendor & Craft Show  
Wilken made a motion to approve the Greenwood Fun Day Event-Vendor & Craft Show for June 13, 2026. Johnson seconded the motion. Roll call was taken. All Ayes. Motion carried.

16. Approve/Disapprove BCS Cleaning LLC. 620 West St Greenwood  
Sobota made a motion to approve BCS Cleaning for the rates that were given. Grell seconded the motion. Roll call was taken. All Ayes. Motion carried.
17. Approve/Disapprove NK Cleaning. 9640 N. 140<sup>th</sup> St Waverly.  
Wilken made a motion to disapprove NK Cleaning. Grell seconded the motion. Roll call was taken. All Ayes. Motion carried.

## **Resolutions**

### **Board Comments**

Johnson thanked Park and Rec and the Library for the Christmas lighting and activities.

Sobota thanked Jimmy, Alan and all the ones that assisted with the snow removal. Good job, and they plowed twice.

Wilken reminded everyone that December 29<sup>th</sup> will be the next meeting date. Thanked the clerk for the extra work that has been done.

## **Adjournment**

Wilken adjourned the meeting at 7:17 pm.

The Agenda is readily available for inspection at the Village Clerk's Office located at 619 Main Street, Greenwood, Nebraska, during normal business hours.