



Board of Trustees Meeting

June 11th, 2025

Agenda

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, June 11th, 2025, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meetings are open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view

Call to order

Present: Don, Mark, Tanya, Kevin, Stefani

Consent Agenda

Minutes

Approval of timecards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet

Mark motioned to approve consent agenda including timecards, payroll report, financials, profit and loss report, and balance sheet.

Tanya seconded

All Ayes

Water Report

Don reported that the blending station project is substantially complete as of this meeting. The required test for contamination came back negative so the next phase of the blending station project can move forward.

Don also referenced a text message that Alan Grell distributed to the village board stating he will be on vacation for a period of time in the future and has alternate personnel to cover emergencies if needed while he is away.

Sheriff Report

Monthly patrol report available for review.

Maintenance Report

Don stated work is progressing on the wastewater treatment plant as time allows. Additional parts need to be ordered that were not visible in initial inspection of machinery.

Clerk Report

Don stated that Janet and other personnel have had issues with billing software and that next month late fees will be waived due to the bills getting sent out late.

Planning & Zoning

Monthly scheduled meeting to be held next Thursday.

Fire/Rescue Report

N/A

Park and Rec

Park and Rec member present stated that the plans for the Greenwood Fun Day are moving forward. After discussion about procedures Park & Rec members shall provide more detailed meeting minutes for record keeping.

Don stated that the list of questions was sent to the attorney and she estimated it would take four to six hours to prepare responses for all of them. She will get done what she can in the allotted hour of billable time that the village approved in prior meeting.

Discussion was had about the current ordinance that defines the operation, funding, and membership of the Park & Recreation committee. Refer to Village of Greenwood Code Book Section 2, Article 5.

Current members of the Park & Recreation committee would like review previous meeting minutes when time allows.

Stefani noted that the records may be in one of the storage area of the Community Center building. She would also like a budget report of current spending for the Greenwood Fun Day and available funds for the rest of the fiscal year. Stefani would also like to know who has keys for the concession stand.

Tanya mentioned that she may have a source for new lighting at the ballfield located in the park. More details in the future. She would also like a second pin installed for the bases at the required distance for youth baseball leagues.

Don stated he will see about getting a second pin installed in the necessary locations and that the foul poles should be installed soon as part of the ballfield upgrades.

Library

The librarian stated Wi-Fi in the library is now working.

Kevin stated Caller ID for all of the phone system has been updated.

The librarian stated the Library Summer reading program is in full swing and they have quite many participants.

Library board is to vote in Carol Schade as a new member at the meeting tomorrow night.

The librarian asked when the village budget workshop was going to take place. She will be gone June 25th noted the Janet was covering for her but since Janet is working in the office the library will probably be closed that day unless other arrangements can be made.

The E-Rate funding states July 1st, 2025, for reduced phone bills at the library. This will need to be renewed every year.

The librarian also had a question as to why the last phone bill was quite high compared to normal.

Discussion was also had about what and who is required to have training to keep the Nebraska State Library Accreditation.

Communication of Citizens- Consider requests from individuals present. Each speaker will be allowed two minutes, and no action will be taken on these topics until the next Board Meeting. The Village Board will review the matters and action as they deem appropriate. Notice: There is to be no comments or disruption to the meeting in progress. You will be asked to leave if the above is not adhered to. We ask for your cooperation and courtesy. Thank You

No Action

Old Business

1. Discussion possible action sewer plant

Don motioned to approve up to \$2000 for ordering additional parts that have been found damaged or broken at the waste water treatment plant.

Tanya seconded the motion

All Ayes.

Don motioned to approve up to \$7500 for jetting and removal of grit in manholes to keep excess debris from wastewater treatment plant.

Tanya seconded the motion.

All ayes.

2. Approve/Disapprove for Park & Rec SuperSaaS for field booking
Don stated Kevin reached out to the IT and web page administrators and they do not have any concerns about use of the Super SaaS scheduling software by the Village Kevin motioned to approve the use of the SuperSaaS Scheduling software for use in booking designated Park & Recreation facilities.
Stefani seconded the motion.
All Ayes.
3. Approve/Disapprove Park Naturalist
No Action
4. Approve/Disapprove Petting Zoo
No Action
5. Approve/Disapprove Fire Department Bingo
Stefani motioned to have the Village of Greenwood Volunteer Fire Department host bingo during Greenwood Fun Day. Scheduled to be Determined.
Tanya seconded the motion
All ayes.
6. Approve/Disapprove Food Truck: Shortcakes Food Service
Stefani motioned to allow Shortcakes Food Services to operate during Greenwood Funday. Scheduled to be Determined.
Tanya seconded the motion
All ayes.
7. Approve/Disapprove building permit for detached Garage 523 Pine
No Action – Item to be reviewed by Zoning Administrator.

New Business

1. Approve/ Disapprove Claims List A

Don motioned to approve claims list A

Stefani seconded the motion.

All Ayes

2. Approve/ Disapprove Discuss New Hire for Clerk/Treasurer position

Kevin motioned to hire Hanna Spickelmier for the Village of Greenwood

Clerk/Treasure position starting June 30th, 2025 a rate of \$27.50 per hour

Tanya seconded the motion.

All Ayes

Kevin will contact Hannah tomorrow with the official offer of employment.

3. Approve/ Disapprove Add Parks and Rec Member Justin Cadwell

Don motioned to approve Justin Cadwell as new member of the Park & Recreation Committee

Stefani seconded the motion

All Ayes

4. Approve/disapprove Add Parks and Rec Member Shelby Stewart

Tanya motioned to approve Shelby Stewert as new member of the Park & Recreation Committee

Mark seconded the motion

All Ayes

5. Approve/Disapprove Library Book Sale fundraiser for Greenwood Fun Day

Don motioned to approve Library Book Sale Fundraiser for Greenwood Fun Day

Tanya seconded.

All Ayes

6. Approve/Disapprove Fire Works Permit All American Sales (Extreme Crazy Cracker)

Mark motioned to approve Fire Works Permit All American Sales (Extreme Crazy Cracker)

Tanya seconded.

All Ayes

7. Approve/Disapprove Safety Concerns/Park Maintenance

No Action- Park and equipment shall be inspected and reviewed for possible hazards.

8. Discussion/possible action on multiple suggested street concerns and water rate concerns

Don stated that a citizen had submitted a written complaint with concerns about visibility and speeds along Church Road. The same citizen also had suggestions for increased water and sewer tap fees.

Information submitted about Church Road shall be reviewed and actions shall be taken at later date after review of municipal codes. Water and sewer tap fees will be discussed at the upcoming budget workshop for fiscal year 2026. Notice will be published at later date for budget workshop.

Board Comments

Kevin – All Wi-Fi connections in the village buildings are back up and operational as of this meeting. All the Caller ID information for each of the Village phone lines has been updated as of this meeting. Tantalus meter reading hardware and VPN connections are up and running as of this meeting.

Mark – Thank you to Alan Grell for all the continuing work that he has completed for the Village. Thank you to Jimmy Stewart for all the work keeping the park and all green spaces mowed and looking good.

Don – Thank you to Scott Tracy for all the help with repairs to the waste water treatment plant.

Adjournment

Meeting adjourned by chairman 7:42pm

The agenda is readily available for inspection at the Village Clerk's Office located at 619 Main Street, Greenwood, Nebraska, during normal business hours.