

Village Of Greenwood, Nebraska
REQUEST FOR PROPOSAL (RFP)

VOG FIRE RENTAL HALL REPAINTING - FALL 2024
RFP ID: 202409-01

Village Of Greenwood, Nebraska
619 Main St
Greenwood, Nebraska 68366
Phone: 402-789-2300
villageclerk@greenwoodne.gov

Prepared By: Kevin Gerlach
Date: September 9, 2024

REQUEST FOR PROPOSAL
VOG FIRE RENTAL HALL REPAINTING - FALL 2024
Greenwood - Nebraska

RFP ID: 202409-01

PROPOSAL SUBMISSION DEADLINE: January 24, 2025, Close of Business

QUESTION SUBMISSION DEADLINE: January 22, 2025, Close of Business

Questions may be submitted in written form to:

Contact Name: Jasmine Greive
Contact Address: 619 Main St
Greenwood, Nebraska 68366
Telephone Number: 402-789-2300
Email Address: villageclerk@greenwoodne.gov

INTRODUCTION

Village Of Greenwood, Nebraska invites and welcomes proposals for their VOG Fire Hall Repainting - Fall 2024 project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above under the "PROPOSAL SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The project associated with this RFP is or shall be located at 251 Broad St, Greenwood, Nebraska 68366.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding Fire Hall Access, contact:

Name: Mark Sabota
Title: Fire Chief
Phone: 402-480-2033

Email: Villageboard1@greenwoodne.gov

For questions or information regarding Project Manager, contact:

Name: Kevin Gerlach

Title: Village Trustee

Phone: 402-560-7011

Email: villageprotem@greenwoodne.gov

For questions or information regarding Project Coordinator, contact:

Name: Jasmine Greive

Title: Village Clerk/Treasure

Phone: 402-789-2300

Email: villageclerk@greenwoodne.gov

PROJECT OBJECTIVE

The objective and ultimate goal for this project is to repair and repaint the partial exterior of Village of Greenwood, Nebraska Fire Station Rental Hall. See attached photos for additional information.

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are:

1. Pressure wash exterior surfaces of building north building with detergent and clean water rinse.

North Wall – 50' x 12' (Approximately 600 sq/ft)

West Wall – 40' x 12' (Approximately 480 sq/ft)

South wall – 30' x 12' (Approximately 360 sq/ft)

2. Remove and/or clean all loose material from exterior joints.

3. Caulk/Fill all exposed joints, holes, penetrations, open to exterior prior to applying primer.

4. Apply Sherwin Williams – “Extreme Bond” Interior/Exterior Bonding Primer (or equal) to specified exterior surfaces per manufactures specifications/instructions.

5. Apply Sherwin Williams – “Latitude” Exterior Acrylic Satin tinted to SW6601 Tanager (or equal) to specified exterior surfaces per manufactures specifications/instructions.

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE	DATE
1. Pressure wash/rinse surfaces:	October 4th, 2024
2. Caulk and fill hole, joints, and penetrations:	October 11h, 2024
3. Prime and Paint Surfaces:	October 18th, 2024
4. Project Completion:	October 23rd, 2024

PROJECT PENALTIES

The project shall be completed according to milestones above. The Village of Greenwood shall allow a maximum of five (5) days for weather-related delays. Each calendar day (24-hour period) past completion date shall result in a monetary penalty of \$200.00 reduction in payment to selected bidder.

PROPOSAL BIDDING REQUIREMENTS

PROJECT PROPOSAL EXPECTATIONS

Village Of Greenwood, Nebraska shall award the contract to the proposal that best accommodates the various project requirements. Village Of Greenwood, Nebraska reserves the right to: (i) award any contract prior to the proposal deadline or prior to the receipt of all proposals, (ii) award the contract to more than one Bidder, and (iii) refuse any proposal or contract.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Village of Greenwood, Nebraska no later than Close of Business on January 24, 2025, for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

1. Proposals received by the stipulated deadline must be in the correct format.
2. Bidder's alleged performance effectiveness of their proposal's solution.
3. Bidder's performance history and alleged ability to timely deliver proposed services.
4. Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
5. Overall cost effectiveness of the proposal.

Village Of Greenwood, Nebraska reserves the right to cancel, suspend, and/or discontinue any proposal at any time, without obligation or notice to the proposing bidder.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

1. Bidder's Name(s)
2. Bidder's Address
3. Bidder's Contact Information (and preferred method of communication)
4. Legal Formation of Bidder (e.g. sole proprietor, partnership, corporation)
5. Date Bidder's Company was Formed
6. Description of Bidder's company in terms of size, range and types of services offered and clientele.
7. Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
8. Bidder's Federal Employee Identification Number (FEIN)
9. Evidence of legal authority to conduct business in Nebraska (e.g. business license number).
10. Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.

Financial Information

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of reorganization under the bankruptcy code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any accommodation, services, or space required from Village of Greenwood, Nebraska, along with a brief explanation.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.

Photo 1: North Side of North Building



Photo 2: West Side of North Building



Photo 3: South Side of North Building

