

**Board of Trustees Meeting
November 13th, 2024
Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, November 13th, 2024, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present: Wilken, Sobota, Johnson and Gerlach. Grell was absent.

Consent Agenda

Minutes

Approval of timecards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet

Sobota made a motion to approve the consent agenda including the minutes, timecard and payroll detail report, financials, profit and loss and balance sheet. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

Water Report- Grell stated the blending station project will take at least 90 days to get approved by the state. Grell stated the project will not be that hard to complete once it is approved and signed off on by the engineer. He stated it will have to have a sampling site per state regulations.

Sheriff Report

Maintenance Report- Grell stated he believes all the large projects are handled on the list of things to do. He stated the elbows for the 3rd st project were delivered. Grell also stated the project should be completed in 2-3 weeks depending on weather.

Clerk Report- Greve stated the auditors will be here on the 25th. Greve stated they are almost completed with the lead line survey. Johnson asked about NMPP. Greve stated she has not heard anything.

Planning & Zoning- Greve stated there was interest from Tony Johnson. Tony stated he would be interested in joining and Greve stated she would add him to the next agenda.

Fire/Rescue Report – Sobota stated they had their regular meeting, and the new tools were received. Sobota stated the burn ban is lifted. Sobota stated the mutual aid meeting is the 21st at 7pm.

Park and Rec

Library

Communication of Citizens- None.

Old Business

1. Discussion possible action Emergency Alert system for town- Sobota stated the county ended up purchasing code red for an alert system. Sobota stated someone must go through the training to learn how to use the software. Sobota stated this does weather alerts, shelter in place, natural disasters etc. Sobota stated the resident must sign themselves up, we are unable to do so. Greve asked what the fee would be and Sobota stated no fee. Sobota state he will have to check into the number of messages that is included etc. Grell asked if we could use this for maintenance alerts as well such as water main breaks etc? Sobota stated it could be used for non-emergency basis as well. Grell stated can a 3rd party use this to send out an alert? Sobota stated emergency management can use it. Grell asked if the county ends up wanting to get rid of it can the Village buy it? Sobota stated the county is looking to go live by April 1st and he is trying to get it implemented sooner. Gerlach made a motion to move forward with coordinating the emergency alert system with emergency management. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
2. Discussion possible action sewer plant- Grell stated the machine shop where he took the chain to be fixed stated the chain is discontinued. He stated the Village should look into modernizing the equipment down there. Grell stated he put the estimates for parts on the list and are all on the shelf parts. Grell stated both sides need fixed and stated it would take roughly 60–80-man hours to complete. Grell stated this is plastic parts. He also mentioned no lights work down at the sewer plants either. Grell stated he would like to complete the painting that wasn't completed this fall. He mentioned Sobota suggested a cathodic rod so you can see if it's working. Grell stated a generator is a must. Grell stated there was also a noncompliance in September because he took 2 tests 48 hours to early. He said when he got here there was a bunch of tests that were not done so he got them confused and he apologized. Wilken made a motion to approve her to use the remaining ARPA funds for the North side of the sewer plant and the remaining from the sewer budget and the rest to be reviewed at the next meeting. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

New Business

1. Approve/ Disapprove Claims List A- Wilken stated the claims list is plus the Buel Trucking invoice from last meeting for \$1,091.88. Sobota made a motion to approve Claims List A including the Buel invoice. Gerlach seconded the motion. Roll call vote: Ayes- Gerlach, Johnson and Sobota. Wilken abstained. Motion carried 3-0-1. Approved Claims: Wages \$3,964.22, American Funds \$267.60 (Payroll Liabilities), IRS \$1,418.11, Ashland Disposal Service \$103.20 (Services), Black Hills Energy \$199.05 (Services), Cass County Sheriff \$800.00 (Services), Column Software \$146.89 (Publications), Cornhusker State Industries \$50.20 (Supplies), Danko \$143.00 (Rescue Supplies), EMS Connect \$44.00 (Services), Frontier Coop \$816.18 (Fuel), Greenlight Construction & Services \$4,922.25 (Contract Laborer), Husker Electric \$140.30 (Supplies), James Stewart \$45.01 (Supplies), Mechanic's Inc. \$5.04 (Supplies), Microsoft \$48.99 (Email), NAPA Auto Parts \$663.12 (Supplies), One Call Concepts Inc \$44.26 (Locates), OPPD \$904.21 (Services), Pinnacle Bank \$506.16 (Supplies), Power Manager \$3,153.64 (Services), Quick Med Claims \$44.53 (Supplies), River's Metal Products Inc. \$370.81 (Supplies), S & L Hardware \$318.14 (Supplies), Total Tool \$65.71 (Supplies), Ty's Outdoor Power & Service, Inc. \$134.79 (Services), US Bank \$133.79 (Services), Yost \$1,020.00 (Services).

2. Discussion possible action Eden sewer refund- Greve stated Fergus verified this location has no sewer access. Johnson asked if anyone else went with Fergus. Stewart stated he did and there is no access. Johnson made a motion to refund the \$240.00 for the six months of sewer charge to Eden. Wilken seconded the motion. Roll call vote: Ayes- Johnson, Sobota and Wilken. Nay- Gerlach. Motion carried 3-1.
3. Approve/ Disapprove Windstream request for 3rd and Grand St- Gerlach stated he got an email from Windstream stating they would like to invoice for the customers charges over off of 3rd street since he requested to go underground. Gerlach asked who owns the pole? Wilken stated nobody authorized this request. Sobota made a motion to deny the Windstream request for the 3rd and Grand St invoice. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
4. Approve/ Disapprove annual maintenance service for Danko tools- Logue stated this maintenance is for the tools that were just purchased. He stated the tools have the forever warranty, but you must have proof we maintained them. Wilken asked if the rural board would pay part of it? Johnson asked about the lifetime of the tools. Sobota stated they would outlast the warranty and maintenance. Sobota made a motion to approve the \$685 for the maintenance of the storm and serge tools cost and for it to come from fire expenses and possibly rural fire. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

Resolution

1. Approve/ Disapprove Resolution 24-06 Year End Street Superintendent Certification- Wilken stated we will have to table this until we decide on the Village Engineer. Wilken made a motion to table the Year End Street Superintendent. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

Board Comments – Gerlach stated he has a guy he knows from work that potentially is interested in helping the Village with electrical needs as a contractor for the town. Gerlach stated he thinks he has everything up on the Village website now since we just received access. Gerlach thanked the maintenance for putting up the lights on Main St. Johnson asked if Greve could learn the website and run it. Wilken stated a member of the town is asking about minutes on the website. Wilken stated the sewer manhole on Ash will be fixed next week.

Wilken adjourned the meeting at 8:01pm.

Respectfully submitted,

Jasmine Greve, It's Clerk

Don Wilken, It's Chair