

**Board of Trustees Meeting  
September 11th, 2024  
Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, September 11th, 2024, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view.

Roll call was taken with the following members present: Wilken, Sobota, Gerlach, Johnson and Grell.

**Consent Agenda**

**Minutes**

Approval of timecards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet

Sobota made a motion to approve the consent agenda including the minutes, timecards and payroll detail report, the profit and loss and balance sheet. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Water Report

Sheriff Report- Deputy stated they had 52 hours patrolled, 9 calls of service and two warnings. Deputy stated kids are back in school so watch out for them and it is harvest season soon so watch out for equipment traveling the roads.

Maintenance Report

Clerk Report- Greve asked about dates for the workshop.

Treasurer Report

Planning & Zoning- Steve stated they have not all gotten together since everyone has been gone traveling over the summer.

Fire/Rescue Report- Sobota stated bingo made around \$600.00 for fire and rescue.

Park and Rec- Shelby Stewart stated they have not had another meeting yet but the movie licensing is a lot more than they thought. Between \$475-\$550 per event. Stewart stated she will talk to the board about it to see how they would like to move forward. Stewart also stated they were going to discuss changing the date for Greenwood Days. Stewart also stated Swenson is concerned if they charge a fee for the ball field rental, they need to make sure they have the correct insurance coverage.

Library

**Communication of Citizens- None.**

**Public Hearing**

1. Budget Hearing- Wilken opened the Budget Hearing at 7:09pm. Wilken asked for anyone against the budget to please speak. No comments. Wilken asked anyone for the budget please speak. No comments. Wilken closed the budget hearing at 7:10pm.

### **Old Business**

1. Approve/ Disapprove Dragoo variance request- Steve Wright stated the current house sits at 2,200sq ft. and can only cover 30 %. Wright stated it is non-conforming now. Wright stated the coverage is not including the rock driveway. Wright stated it is already maxed out and believes even with combining both lots it is still over the allotted coverage. Johnson asked what the total square footage is of greenspace not just the side lot. Wright stated he was not sure. Wilken asked if it would be enough greenspace if both lots were combined Wright stated he did not run numbers on that. Wright stated the 2,100 sq ft is already 600 over not counting the driveway. Wright stated he wants more storage for his vehicles. Wright stated he is currently using a large portion of the building for living space. Wright stated his job is unpaid and is a service to the community. Wright stated he only gets paid the \$50 if he approves the permit. Wrights stated he can not allow it with good conscious. Johnson stated she does not see a problem with it if he has a total of 30% green space. Grell agreed. Sobota asked if it has a garage door does it have to have a driveway? Asked if there is anything in the Ordinance that states that. Sobota stated they have a citizen trying to enhance his property. Wright stated he is boarding the size of a commercial building in a residential area. Wright stated there is rules in the village limits so everyone can live in harmony. Grell stated as the wife of the developer building the subdivision behind the building, she knows the developer is on board with the addition and does not see a problem with it. Johnson made a motion to table the variance until they know what it takes to give a variance request. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
2. Approve/ Disapprove RFP for firehall repainting- Wilken stated he thinks it is the wrong time of the year to repaint the firehall. Wilken stated with the colder weather and the coop being right across the highway and harvest season being in full effect he thinks it is not a good time. Sobota asked if change orders were listed on the RFP? Gerlach says it is not. Gerlach stated he spoke to Sherwin Williams about the paint. Wilken suggested maybe having it done in April or May and to list on the RFP 2025. Gerlach stated he will change that. Gerlach made a motion to table the firehall RFP for corrections. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

### **New Business**

1. Approve/ Disapprove Claims List A- Gerlach made a motion to approve claims List A. Johnson seconded the motion. Roll call vote: Ayes- Gerlach. Johnson, Sobota and Wilken. Grell abstained. Motion carried 4-0-1. Approved Claims: Wages \$6,092.53, IRS \$2,175.22 (Payroll Liabilities), American Funds \$271.52 (Payroll Liabilities), Big O Bounce LLC \$250.00 (Services), Black Hills Energy \$41.29 (Services), Border States Electric \$37.50 (Supplies), Bound Tree Medical \$326.17 (Supplies), Constellation New Energy Gas Division \$29.97 (Services), Danko Emergency Equipment \$6,412.50 (Supplies), EMS Connect \$44.00 (Services), Frontier Coop \$261.89 (Services), Greenlight Construction & Services \$3,156.09 (Services), Hiway Truck Equipment

\$367.87 (Supplies), Jones Group Insurance Agency \$271.00 (Services), One Call Concepts \$29.10 (Services), OPPD \$956.52 (services), Pavers, Inc. \$79,838.00 (Services), Pinnacle Bank \$1700.61 (Supplies), S&L Hardware \$11.10 (Supplies), State Fire Marshall Training \$150.00 (Services), Ty's Outdoor Power & Services \$314.98 (Services), Yost \$1020.00 (Services). Total \$103,757.86

2. Discussion possible action hiring new maintenance employee- Wilken stated that we need to start looking into options as Jesse is now gone. Grell stated it is overwhelming to find a strong suit to know everything. Grell stated we have a contractor to do the water and sewer so those are taken care of for the time being. Johnson stated we need to review the handbook prior to looking for someone. Sobota made a motion to table the hiring of a new maintenance employee pending the completion of the handbook workshop. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
3. Approve/ Disapprove 2024-2025 Budget- Grell asked if this includes any pay increases for employees since reviews have not been completed? Wilken stated there was a percentage factored in when Hoback spoke to the board. Wilken made a motion to approve the 2024- 2025 budget. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
4. Approve/ Disapprove 1% increase in the total 2023-2024 funds subject to limitations- Wilken stated this is an annual thing. Wilken made a motion to approve the 1% increase in the total 2023-2024 funds subject to limitations. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
5. Approve/ Disapprove fixing North Side of sewer plant-Wilken stated at the end of last week Wilken and Sobota met Alan down at the sewer plant to look over things that need to be fixed/ worked on. Wilken stated the paint is peeling and it hasn't been painted since 2015 when the north side of the tank was worked on. Sobota stated Alan wants to get the plant up and running to give room to grow and make it user friendly. Sobota stated it is not in terrible shape but not in great shape either. Sobota stated the acclimator issue needs addressed and the shaft is out. Sobota stated Alan took it to the machine shop to see what they can do. Greve stated she spoke with Alan before the meeting and stated they think a special meeting needs to be held to go over the entire plant. Sobota stated they need to get the North side parts ordered so Alan can work on that. Sobota made a motion to approve Greenlight Construction to purchase the parts for the North tank not to exceed \$10,000.00. Johnson seconded the motion. Roll call vote: Ayes- Gerlach, Johnson, Sobota and Wilken. Grell abstained. Motion carried 4-0-1.
6. Discussion possible action wastewater issues- Wilken stated this was handled with agenda number 5.

#### Resolution

1. Approve/ Disapprove Resolution 24-04 Property Tax Request- Wilken made a motion to approve Resolution 24-04 Property Tax Request. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Board Comments-** Gerlach asked if anymore RFP's are needed. Greve stated if the board is looking for engineers one will need to be created. Johnson updated the board on the 3<sup>rd</sup> Street

project. Johnson stated Spickelmier will be out next week and then Alan will see what he can do as well to keep costs down. Wilken stated the bobcat hours through Hamilton goes to the end of the contract and then will turn over new hours. Gerlach asked about the snow blade. Sobota stated he is working with the company to get a time to get it.

**Wilken adjourned the meeting at 7:54pm.**

Respectfully submitted,

Jasmine Greve, It's Clerk

Don Wilken, It's Chair