

**Board of Trustees Meeting  
August 28th, 2024  
Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, August 28th, 2024, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present: Wilken, Sobota, Grell, Gerlach and Johnson.

**Consent Agenda**

**Minutes**

Approval of timecards and payroll detail report

**Financials**

- Profit and Loss
- Balance Sheet

Sobota made a motion to approve the minutes, timecard, payroll detail report, the financials including the profit and loss, and balance sheet. Grell seconded the motion. Roll call vote: Ayes- Gerlach, Grell, Sobota and Wilken. Johnson abstained. Motion carried 4-0-1.

**Water Report**

**Sheriff Report**

**Maintenance Report**

**Clerk Report**

**Planning & Zoning**

**Fire/Rescue Report**

**Park and Rec-** Swenson stated they had a good turn out for Greenwood days. Swenson stated next year they are going to begin planning the event earlier. Swenson stated they were looking at a different weekend, but they do not want to conflict with other towns around us.

**Library**

**Communication of Citizens-** Swenson asked for an update on his ditch by his home. Swenson asked for the dimensions so he can do some research as well. Swenson requested some kind of timeline and Wilken stated he is unable to give a timeline at this time. Greve stated the board will create an RFP for the project so we can move forward with additional bids.

**New Business**

1. Approve/ Disapprove Claims List A- Wilken made a motion to approve claims list A. Gerlach seconded the motion. Roll call vote: Ayes- Wilken, Sobota and Gerlach. Johnson and Grell abstained. Motion carried 3-0-2. Approve claims: Wages \$10,032.54, American Funds \$439.78, IRS \$2,812.22 (Payroll Liabilities), Ashland Disposal Service \$88.20 (services), Black Hills energy

\$128.07 (services), Border States Electric \$37.50 (Supplies), Column Software \$202.20 (Publications), Danko Equipment \$129.50 (Supplies), Dutton Lainson \$17,012.39 (Supplies), Hydro Optimization \$1,162.06 (Supplies), JEO Consulting Group \$938.75 (Services), Nebraska Public Health environmental Lab \$457.00 (Routine testing), Power Manager \$375.77 (Supplies), Sunbelt Solomon \$4,000.00 (Supplies), Tanya Johnson \$77.75 (Refund for NWEA Membership), Ty's Outdoor Power Service \$234.00 (Services), US Bank \$133.79 (printer services). Total \$38,261.27.

2. Approve/ Disapprove additional charges for bounce house rental-Swenson asked if it was \$250 for each bounce house of \$250 total. Wilken said \$250 total. Stewart stated that they are going to go with a more local company next year, so it doesn't matter to her what the board decides to do. Grell stated she felt they should just pay it to maintain a good relationship with the company. Sobota made a motion to approve the extra \$250.00 cleaning fee. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
3. Approve/ Disapprove Park and Rec movie in the park- Stewart stated the screen and projector is being provided by a member of the Park and Rec board. Gerlach stated there are companies to use licensing for movies. Gerlach stated he thinks it could be a public property issue with the movie being played in the park. Swenson stated there could be if they charged a fee and said there possibly is a waiver. Grell made a motion to approve \$300.00 for snacks and beverages for the movie in the park. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
4. Approve/ Disapprove Dragoo variance- Wilken stated he thought the lots just need to be combined and then Steve can approve the building permit. Johnson stated this will need a administrative plat to complete. Wilken stated he could contact the county, and they will help him and it is an easy process. Gerlach made a motion to table the Dragoo variance request until further information is provided to the board. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
5. Discussion possible action Alan Grell sewer operator- Wilken stated Alan will maintain the sewer plant and just work under the contract we already have signed with the Village. Wilken made a motion to approve Alan Grell as the sewer operator until we can get someone on board. Sobota seconded the motion. Roll call vote: Ayes- Gerlach, Johnson, Sobota and Wilken. Grell abstained. Motion carried 4-0-1.
6. Approve/ Disapprove load of rock for Village- Stewart says we are out of rock for the Village. Wilken stated the maintenance team called Buel to get pricing. Sobota made a motion to get a truck and pup load of rock from Buel not to exceed \$3,100.00. Gerlach seconded the motion. Roll call vote: Ayes- Gerlach, Johnson, Grell and Sobota. Wilken abstained. Motion carried 4-0-1.
7. Approve/ Disapprove 25 Electric meters- Wilken stated we got bids for new meters that will work with the new software. Gerlach stated we received new meters just today with the contract we signed a while ago. Wilken stated we have 15 on hand already. Gerlach made a motion to not need any new meters at this time. Wilken seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
8. Approve/ Disapprove RFP for firehall repainting- Gerlach stated he wanted the board to review this RFP so they can get it on the next agenda. Gerlach stated that he seen a few typos. Swenson

asked if it is set up for performance of the job and not just the lowest bid. Grell asked Sobota how he felt about it sine he is Chief. Sobota stated he would change the sq footage and area you are covering. Including the North building and the sides. Sobota asked about specified paint and access to the building. Swenson stated to specify the paint and if adding a base wash? Wilken made a motion to table the RFP for firehall. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Board Comments-** Grell asked if Steve has created a letter for Charbonneau's property. Greve stated she told him he needed to complete one as the Zoning administrator. Gerlach asked where we are at on the 3<sup>rd</sup> St project. Johnson stated she received another quote today. Sobota stated Greenwood Fun Days was successful with Bingo. Wilken stated since he was unable to donate to Greenwood days, he will donate the \$300.00  
Wilken adjourned the meeting at 7:39pm.

*Respectfully submitted,*

*Jasmine Greve, It's Clerk*

*Don Wilken, It's Chair*