**Board of Trustees Meeting**

**June 26th, 2024**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, June 26th, 2024, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present Wilken, Sobota, Johnson, Gerlach and Grell.

**Consent Agenda**

Minutes

Approval of timecards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet

Wilken made a motion to approve the consent agenda including the minutes, timecards and payroll detail report, the financials including the profit and loss and balance sheet. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Water Report- Wilken stated the maintenance team had done some potting over there by the maintenance shop and they have pictures. Wilken stated he will take the lead on this project moving forward. Wilken stated the expense is looking to be more like the cheaper bid instead of the more expensive. Wilken stated he will get a game plan for next month.

Sheriff Report

Maintenance Report

Clerk Report

Treasurer’s Report

Planning & Zoning

Fire/Rescue Report

Park and Rec- Greve stated their next meeting is on the first of July. Sobota stated the fire and rescue will do bingo.

Library- Rein stated the summer programs are going well. Rein stated that the book circulation is up 60% from last year. Grell asked about grants for programming. Rein stated that she applied for a grant for manga club.

**Communication of Citizens-** Alan Grell stated he has the layout for the streetlights that Dutton Lainson proposed for the Village. Grell requested this to be on the next agenda. Grell asked about the building permits to make sure we are on the same page that once the 7-day break test passes he can get four temporary building permits from Julie Ogden. Wilken stated that is correct. Grell stated he reached out to Fergus about the electrical and Fergus stated that the engineer is still reviewing the electrical project for the Subdivision. Grell stated he also asked about the plan for the project to be completed and installed and Fergus stated he was not sure what that looks like.

**Old Business**

1. Discussion possible action Community advisory committee request to Planning Commission board for consideration- Sobota made a motion to approve the red lined copy of the proposed changes by the community advisory committee to be presented to the planning commission committee. Gerlach seconded the motion. Roll call vote: Ayes- Gerlach, Sobota and Wilken. Grell and Johnson abstained. Motion carried 3-0-2.
2. Discussion possible action 607 Elm St Guy Wire removal- Wilken stated that if the Village has someone already here working on another project in town, they will have them go over and remove the guy wire at 607 Elm. Wilken stated if they got an attachment for the bobcat we can dig our own poles. Sobota asked how much it would cost just to put it underground? Sobota stated we should get a cost estimate from NMPP to see how much it could potentially be. Sobota made a motion to table the 607 Elm St guy wire removal until we get quotes back and a plan for construction. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**New Business**

1. Approve/ Disapprove Claims List A- Gerlach made a motion to approve claims list A. Sobota seconded the motion. Roll call vote: Ayes- Gerlach, Wilken, Johnson and Sobota. Grell abstained. Motion carried 4-0-1. Approve Claims: Wages $7,070.66, American Funds $354.98 (Payroll Liabilities), IRS $2,372.30 (Payroll Liabilities), Bound Tree Medical $292.56 (EMS Supplies), Bromm, Lindahl, Freeman-Caddy & Lausterer $955.50 (Professional Fees), Cornhusker Bank $19,412.50 (TIF Payment), Hamilton Equipment Company $171.00 (Machine Rental), Jasmine Mach $$680.00 (Cleaning Services), JEO Consulting Group $2,102.50 (Professional Fees), Municipal Code Service $680.00 (Code Book), NE Public Health environmental Lab $273.00 (Routine Testing ), OPPD $1,194.38 (Electrical Services), Samantha Dunavin $168.55 (Deposit refund), Trade Well Pallet $480.00 (Woodchips), USA Bluebook $896.51. Total $37,392.53.
2. Discussion Health Saving Account- Johnson stated that the Village currently gives a Health Stipend, and all stipends are taxable. Johnson would like it to be put into an HSA since all employees are using it for insurance purposes and this will be beneficial to the employees since they will not be paying taxes on those funds. Johnson also stated after a certain time frame they can also choose to roll it over into a retirement plan if they wanted to. Johnson stated all that would be needed to be done is open HSA accounts and change the handbook. Wilken stated to have this item added to the next agenda.
3. Discussion possible action New Hire- Johnson stated they have had a lot of phone interviews, and they had two in person interviews and have found a candidate they think would be a great asset to the Village. Johnson stated his name is Jesse Wickwire. Johnson stated he would be more of a public works director. Johnson stated he would manage day-to-day, budget, attend meetings, he would be the liaison between the board and the employees. Johnson stated he has a strong electrical background and is familiar with primary and utility lines. Johnson stated the other candidate is very strong in the water and sewer but not electrical. Wickwire is already a manager in his current position. Johnson stated he is willing to get his water and wastewater license and he lives in Springfield. Sobota stated they are continuing to come up with a package to offer him.
4. Approve/ Disapprove Hoback to do 2024-2025 budget- Wilken made a motion to approve Hoback to do the 2024-2025 budget. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
5. Approve/ Disapprove Internet and phone provider- UPN presented their services to the board. UPN stated he has three options for the Village. His term is 3 years. He stated his difference is he is local to town and has different levels. He stated UPN is a true analogue provider unlike others. Wilken stated Spectrum is still cheaper. He stated he could review his bid and try to get a different bid to the board for the next meeting. Wilken made a motion to table the internet and phone provider until the next meeting. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
6. Approve/ Disapprove wood chips at the park- Sobota made a motion to approve 4 loads of wood chips to the park and not to exceed $480.00. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Board Comments**- Sobota stated there will be a Cass County tire collection the third weekend in August. Sobota is trying to get a collection here in Greenwood the weekend before.

**Wilken adjourned the meeting at 7:43pm.**

*Respectfully submitted,*

*Jasmine Greve, It’s Clerk Don Wilken, It’s Chair*