**Board of Trustees Meeting**

**June 12th, 2024**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, June 12th, 2024, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

**Roll call was taken with the following members present: Grell, Wilken, Johnson and Gerlach. Sobota was absent.**

**Consent Agenda**

Minutes

Approval of timecards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet

Wilken made a motion to approve the consent agenda including the minutes, timecards, payroll detail report, the financials including the profit and loss and balance sheet. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

**Water Report-** Fergus stated the nitrate levels are at 10.2. Fergus stated the state recommended shutting down and running on one well.

**Sheriff Report-** Sheriff stated ATV email was sent to our office about the Ordinance issue and working to resolve this with the county. Deputy stated their department has given everyone enough time to follow the rules and it will be enforced now.

**Maintenance Report-** Fergus stated the electrical for Greenlight is still being worked on by Rich with NMPP. Fergus stated Rich can’t get out here until Thursday of next week. He also stated they are going to have to rent a hydro vac for pot holing for the blending site.

**Clerk Report**

 **Treasurer’s Report**

**Planning & Zoning-** Johnson stated the minutes need corrected when it states Hayes says 72 hr notice. It needs to be changed to “not”.

**Fire/Rescue Report-** Wilken stated there was no meeting held this month.

**Park and Rec**

**Library-** Rein stated the kids summer reading program started in June and pictures are posted on fb for anyone to view.

**Communication of Citizens-** Steve Wright stated the pole in question at this property off of Elm was stated at the last board meeting the pole was owned by Windstream. Windstream came out to review the pole and stated it was the Village pole and not theirs. Wright stated he is not requesting for the pole to be moved just the guy wire. Wright stated they need alley access to get utilities hooked up. Wright asked for this to be on the next agenda.

**Old Business**

1. Discussion possible action Swenson request- Wilken stated he spoke to Swenson today about his West ditch. Wilken stated they are getting quotes on pipe. Wilken stated we would buy the pipe and have it installed. Wilken made a motion to table the Swenson request. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
2. Discussion possible action 110 E 3rd Street electrical- Johnson stated the transformer has been ordered. John called Johnson on Monday and stated he wanted to get the driveway poured. Johnson stated she would like to start trenching tomorrow so it is cheaper for the Village instead of having to bore under the driveway. Johnson stated she would like to have the maintenance team trench everything they can while they have the machine. Johnson stated the transformer ETA is the first week in August. Johnson stated they got a rough estimate of $7,200.00 using NMPP for labor primary. Wilken made a motion to approve the trencher and put in the underground and 110 E 3rd Street not to exceed $1,000.00. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
3. Discussion possible action blending well site- Wilken met with JEO and Alan Grell to pinpoint stuff to locate the piping. Wilken stated we need to pothole some areas over there and rent a vac trailer for a few days to take pictures so engineer won’t have to come out. Grell stated the blending site should be closer to the first bid than the second bid. Wilken stated they could rent a vac trailer for two days straight starting early next week. Wilken made a motion to approve a vac trailer for two days straight not to exceed $1,500.00. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
4. Discussion possible action 236 Hwy 6 nuisance property- Greve stated Sobota is still working on the report for this property. Wilken made a motion to table the 236 Hwy 6 property. Johnson seconded the motion. Roll call vote: Ayes- Gerlach, Johnson and Wilken. Grell abstained. Motion carried 3-0-1.
5. Discussion possible action streetlights for Greenlight Subdivision- Grell asked to purchase non direct bury poles since they are easier to install. Grell stated these are the same ones that are located on Main Street. Wilken asked if the riser would be put under. Grell stated yes. Grell asked for the Village to mark where they want the poles to go so his engineer can review them. Grell stated he assumes the poles would be unmetered. Grell reminded the board direct bury poles will not stay up straight over time. Gerlach made a motion to approve American Revolution LED poles from Dutton Lainson in black and 7 pin photo cell control. Johnson seconded the motion. Roll call vote: Ayes- Gerlach, Johnson, and Wilken. Grell abstained. Motion carried 3-0-1.
6. Discussion possible action amendment to subdivision building permits for Greenlight Estates - Wilken stated he talked with Julie and once Greenlight gets 5th Street paved and 7 day break comes back and passes they will get 4 permits. Grell stated they poured half run yesterday. Wilken stated Ogden is willing to do this. Grell stated weather permitting streets will be done next week. Wilken made a motion to approve the building permits after the 7-day break passes and Julie signs off on them. Johnson seconded the motion. Roll call vote: Ayes- Johnson, Wilken and Gerlach. Grell abstained. Motion carried 3-0-1.

**New Business**

1. Approve/ Disapprove Claims List A- Grell made a motion to approve Claims List A. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0. Approved claims: Wages $6,952.18, American Funds $351.45 (Payroll Liabilities), IRS $2,345.02 (Payroll Liabilities), Ashland Disposal Service $984.82 (Garbage Service), Black Hills energy $258.86 (Gas Services), Bound Tree Medical $88.19 (Rescue Supplies), Bromm, Lindahl, Freeman- Caddy Lausterer $2,583.50 (Professional Fees), Constellation New Energy Gas Division $78.32 (Natural Gas), EMS Connect $44.00 (Rescue Fees), Frontier Coop $1,000.78 (Fuel), Husker Electric $278.16 (Electrical Supplies), Lori Sobota $60.00 (rescue calls), Midwest Laboratories $160.84 (Routine Testing), One Call Concepts $21.90 (Locates), OPPD $27,307.84 (Electrical Services), Pinnacle Bank $5,356.80 (supplies for office, park, maintenance), Quick Med Claims $162.93 (Rescue Fees),Ready Set Sites $1,080.00 (Annual Website hosting), S&L Hardware $18.48 (Supplies), Schmader Electric Cost $2,611.00 (Electrical Fees), Scott Tracy $20.00 (Rescue Calls), Sheila Tracy $20.00 (Rescue Calls), Ty’s Outdoor Power & Service $148.88 (Maintenance Services), US Bank $133.79 (Printing Services), Windstream $1,137.10 (Phone and Internet Services), Yost $1,020.00 (Monthly Fees).
2. Discussion possible Action NMPP (MEAN) services- Wilken made a motion to table the NMPP Services. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
3. Discussion possible action backflow prevention device- Alan Grell requested the Village board to consider making a device a requirement for all future built homes in the Village. Grell stated in the event of the backup it pushes the top up so nothing can get in the home. Grell stated if there is no basement you an just install it in the pit. Grell stated the life expectancy is 25 years and is serviceable. Grell stated that they are $230.00, and the vault is $50.00. Grell is going to install it on all his homes. Grell stated the maintenance would be on the homeowner.

Approve/ Disapprove proposed zoning amendments from Planning Commission Section 2.03.02 – Add Building Footprint to Definitions

 Section 4.14.10 – Correct reference to a zoning permit when it should be a conditional use permit& correct verbiage related to term of the permit

 Sections 5.05.05, 5.06.05 & 5.07.05 – allow one accessory building not to exceed 120 sf on mobile base and can be in rear yard setback

 Sections 5.06.05 & 5.07.05 – adjust lot area, lot width and front yard set backs

 Section 8.03.07 – add reference to include relevant building codes under the swimming pool allowance.

 Section 11.07.04 – add allowance for the zoning administrator to enforce the zoning regulations

Wilken made a motion to approve the zoning amendments from the Planning Commission. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

1. Discussion possible action Community advisory committee request to Planning Commission board for consideration- Johnson stated she included in the packet the suggestions. Maureen requested that Johnson bring the suggestions to the board than the board either approves or denies it so they can be added to the Planning Commission meeting. Wilken made a motion to table the Community Advisory Committee request. Gerlach seconded. Ayes- Gerlach and Wilken. Grell and Johnson abstained. Motion 2-0-2.
2. Approve/ Disapprove Bounce houses for Greenwood Fun Days- Grell made a motion to approve the bounce houses from Big O Bounce for Greenwood Fun Day. Not to exceed $1,500.00. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
3. Approve/ Disapprove Park and Rec Greenwood Days events- Wilken tabled the Park and Rec Greenwood Day Event. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
4. Approve/ Disapprove Haley Rockwell as Park and Rec Member- Grell made the motion to approve Haley Rockwell as Park and Rec member. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
5. Approve/ Disapprove port a pots for Greenwood Fun Days- Stewart stated there is two regular and one ADA compliant on the bid. Wilken made a motion to approve the port a pots for Greenwood Fun Day not to exceed $500.00. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
6. Approve/ Disapprove pony rides for Greenwood Days- Greve stated she has not got the bid yet. Wilken made a motion to approve the pony rides. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
7. Approve/ Disapprove Street closures for Greenwood Days- Grell made a motion to approve the street closures for Greenwood Day including Main St from Broad St to Ash St, Walnut St from Main St to ½ block south, Walnut St from 3rd St to 5th St, Broad St from 3rd St to 5th St, 5th St from Broad St to Walnut St, 3rd St from Broad St to Walnut St. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

**Ordinance**

1. Approve/ Disapprove Ordinance for Zoning Amendment

Ordinance No. 549 of the Village of Greenwood, Nebraska. First Reading: The Clerk read the aforesaid Ordinance No. 549 by title. AN ORDINANCE OF THE VILLAGE OF GREENWOOD, CASS COUNTY, NEBRASKA, TO AMEND SECTIONS 2.03.02, 4.14.10, 5.05.05, 5.06.05, 5.07.05, 8.03.07 and 11.07.04 OF THE ZONING ORDINANCE OF THE VILLAGE OF GREENWOOD; A motion by Wilken was made to approve the first reading of Ordinance No. 594 Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

1. Wilken made a motion to waive the second and third readings of Ordinance No. 549. Seconded by Gerlach. Roll call vote: All ayes. Motion carried 4-0.
2. Wilken made a motion to adopt Ordinance No. 549 Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

**Board Comments**- Grell stated thank you to Greenlight and Yoders for purchasing and installing the guardrail at the ball field. Johnson thanked the maintenance team for the upkeep on the ball field. Johnson also stated they are holding interviews next week. Wilken thanked Jimmy and Zach for doing the park.

**Wilken adjourned the meeting at 7:54PM.**

*Respectfully submitted,*

 *Jasmine Greve, It’s Clerk Don Wilken, It’s Chair*