**Board of Trustees Meeting**

**May 29th, 2024**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:05 p.m. on Wednesday, May 29th, 2024, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present: Grell, Wilken, Sobota, Johnson and Gerlach.

**Consent Agenda**

Minutes

Approval of time cards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet

Wilken made a motion to approve the consent agenda including the minutes with the one update on item 2, the approval of timecards, financials including the profit and loss and balance sheet. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Water Report**

**Sheriff Report**

**Maintenance Report**

**Clerk Report**

 **Treasurer’s Report**

**Planning & Zoning**

**Fire/Rescue Report**

**Park and Rec- Greve stated the next meeting is June 3rd at 7PM.**

**Library- Wilken state the minutes are in the packet.**

**Communication of Citizens-** None.

**Old Business**

1. Discussion possible action Swenson request- Sobota stated they are waiting for one more bid for culvert or pipe. Sobota stated he is also waiting on a company for a cement spillway bid. Sobota stated he will have a bid for the next meeting. Sobota made a motion to table the Swenson request. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
2. Discussion possible action claim by resident at 530 Walnut- Sobota made a motion to go into executive session for the purposes of possible litigation. Grell seconded the motion. Chair Wilken stated the board, Village Clerk and Village attorney will be entering executive session to address possible litigation at 7:09pm. Roll call vote: All ayes. Motion carried 5-0. Chair Wilken stated the Village board has come out of executive session at 7:16pm to address possible litigation. Sobota made a motion to deny the claim from 530 Walnut Street. Grell seconded the motion. Roll call vote. All ayes. Motion carried 5-0.
3. Discussion possible action 110 E 3rd Street electrical- Johnson stated that the property owner intends to put in three all electric homes. Johnson stated there is a pole in the middle of the backyard that the property owner would like moved as well. Johnson stated the equipment that is currently there is not enough to service all three electric homes. Johnson stated the property owner is aware of cost for him but she did not give him numbers and wanted to present this to the board. Johnson stated the owner would like this completed by the end of the summer. Fergus stated the bid does not include labor. Sobota made a motion to order the transformer for the property and to get a breakdown of the cost for the property owner and the cost the Village will be responsible for. Sobota approved $4,700.00 for the transformer. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
4. Discussion possible action blending well site- Wilken stated he spoke to Benish Engineering and they are a few weeks out from being able to come review the project. Wilken stated he will call JEO tomorrow and try to get an exact quote since there original quote was a wide range. Sobota made a motion to table the blending well site. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
5. Discussion possible action 236 Hwy 6 nuisance property- Sobota stated the Village received the inspection warrant from the Judge at the county and he has gone and did the inspection at the property. Sobota stated he is working on writing a report to have for the next board meeting on June 12th. Sobota made the motion to table the 236 Hwy 6 property. Johnson seconded the motion. Roll call vote: Ayes: Gerlach, Wilken, Sobota and Johnson. Grell abstained for Hearing Officer reasons. Roll call vote: Motion carried 4-0-1.

**New Business**

1. Approve/ Disapprove Claims List A- Grell made a motion to approve Claims List A. Gerlach seconded the motion. Roll call vote: Ayes: Gerlach, Johnson and Grell. Wilken and Sobota abstained. Motion carried 3-0-2. Approved Claims: Wages $7,175.66, American Funds $371.15 (Payroll Liabilities), IRS $2,425.40 (Payroll Liabilities), Bound Tree Medical $363.34 (Rescue Supplies), Cass County Sheriff $800.00 (Law Enforcement), Corin Logue $20.00 (EMS Calls), CS Concrete $175.00 (Supplies streets), Husker Electric $278.16 (Electrical Supplies), Jasmine Mach $680.00 (Cleaning Fees), JEO Consulting Group $4,033.75 (Professional Services), Little Tuggers $797.00 (Tractor Pull), Lor Sobota $20.00 (Rescue Calls), Midwest Breathing and Air $652.34 (Maintenance), NAPA Auto $39.98 (Supplies), Nebraska Public Health Environmental Lab $550.00 (Testing), OPPD $25,462.24 (Services), Scott Tracy $60.00 (Rescue Calls), Security Equipment Inc $231.00 (Dues), Sheila Tracy $40.00 (Rescue Calls), Teresa Forst $550.00 (face painting), USA Bluebook $1,078.74 (Supplies), Windstream $1,122.50 (Services). Total $46,926.26.
2. Approve/ Disapprove extended warranty for Ambulance- Gerlach asked if this warranty is for the chassis. Sobota said yes. Sobota made a motion to approve the extended warranty for $3,500 for the 10 year 75,000 miles. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
3. Discussion possible action 607 Elm Street pole in alley-Wilken stated Wright has made a formal request for the guy wire to be removed from the alley that is in the center. Gerlach stated the pole is Windstreams pole and he needs to contact Windstream to have it removed.
4. Discussion possible action Community advisory committee request- Johnson stated Grell and her met with a group of residents from the town and went over all of the proposed changes. She stated they are in the packets to be reviewed by the board. Johnson stated their committee is requesting the Village Board to review the proposed changes. Wilken stated the board will need a chance to review the proposed changes. Wilken tabled the community advisory committee request. Sobota seconded the motion. Roll call: Ayes- Gerlach, Sobota and Wilken. Johnson and Grell abstained. Motion carried 3-0-2.
5. Approve/ Disapprove Schmader electric bucket truck daily rental charge- Greve stated she contacted Schmader about the difference on the bill and they stated they had to use two bucket trucks for multiple days on the project. The quote was for only one bucket truck and the rate was for one day. Fergus stated they had a hard time moving a riser so it took longer. Rich Eyermann stated maybe in the future to request quotes for hourly rate instead of day rate. Wilken made a motion to approve the Schmader amended bill for $11,365. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
6. Approve/ Disapprove CD’s for First Interstate Bank funds- Wilken made a motion to approve the 13 months CD for 4.26% interest rate at First Interstate Bank. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
7. Approve/ Disapprove Greve to Treasurer school- Gerlach made a motion to approve Greve to Treasurer school for $505.00. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
8. Discussion possible action streetlights for Greenlight Subdivision- Wilken made a motion to table the streetlights since the board just received the quotes. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
9. Approve/ Disapprove Park and Rec Greenwood Days events- No comments or action made.
10. Discussion possible action new electrical services for metering equipment- Gerlach stated there is a map with the collection points on it. Gerlach stated this agreement is the last step for the software to be started. Johnson stated the agreement looked good to her. Gerlach made a motion to approve the end user license agreement for tantalus. Johnson seconded the motion. Roll call vote: All ayes. Moiton carried 5-0.
11. Approve/ Disapprove manhole covers for Green Light Subdivision- Grell stated he is working with the manufacturer to fix these. No action needed.
12. Discussion possible action amendment to subdivision building permits for Greenlight Estates- Grell stated he agrees with the water and sewer. Grell stated it will be live and everything completed except power. Grell stated the power is there from the West side of the subdivision. Just not the East side. Grell stated he believes it will be full service on Friday. Grell stated they did brake testing on the streets. Wilken stated he believes what Julie was trying to say was so that contractors could get down the road to build the homes. Grell stated he plans to have 5th Street poured in two weeks than it must sit for 28 days and then the brake test must be completed. Julie won’t sign off until the brake test is completed. Grell stated he is waiting for water tests to come back from Midwest labs. Grell stated the sewer was approved for lift station. Manhole test was passed, and an aluminum lug was put in to prove the pipe is stable. Grell stated temporary power can come from east side of the road so no generator will be needed. Grell stated he wouldn’t need a generator for 7 weeks to any home. Wilken stated he will inquire with Julie and see what is left and put it on the next agenda. Wilken made a motion to table the amendment for the subdivision building permits. Sobota seconded the motion. Roll call vote: Ayes- Gerlach, Johnson, Sobota and Wilken. Grell abstained. Motion carried 4-0-1.
13. Approve/ Disapprove Street signs for Green light subdivision- Wilken asked Fergus if this is all of the street signs needed for Green Light Subdivision. Fergus stated he believed so. Wilken stated the Village orders the signs and Green Light reimburses the Village. Grell stated he did not care if the street signs were billed directly to him or through the office. Sobota made a motion to approve the Street signs not to exceed $1,100.00. Johnson Seconded the motion. Roll call vote: All ayes. Motion carried 5-0. Greve stated Fergus just was notified that shipping was $300.00. Sobota made a motion to amend his prior motion and to approve the street signs to be billed through the office and not to exceed $1,400.00. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Resolution**

1. Approve/ Disapprove Resolution 24-02 Rescue fees- Wilken made a motion to approve Resolution 24-02 Rescue Fees. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Board Comments**

**Wilken adjourned the meeting at 8:21pm.**

*Respectfully submitted,*

*Jasmine Greve, It’s Clerk Don Wilken, It’s Chair*