**Board of Trustees Meeting**

**February 14th ,2024**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, February 14th, 2024, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

**Roll call was taken with the following members present:** Wilken, Sobota, Gerlach, Johnson and Grell.

**Consent Agenda**

Minutes

Approval of time cards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet

Sobota made a motion to approve the minutes, time cards, payroll detail report, financials including profit and loss and balance sheet. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Water Report-** Wilken stated the nitrate levels went down to 9.8. AWS came back in and lined it with grout stated Wilken. He stated they took in two different tests today. Johnson asked where we were at with a blending station. Wilken stated the state came in and did the sewer inspection and there was a hole in the fence that needed fixed and the record keeping needed to be done by year.

**Sheriff Report-** Deputy stated there was 13 calls of service. 3 warning citations. Stated there has been phone call scams in the county.

**Maintenance Report-** Gerlach stated a light was hit on church road and has bent the pole. Wilken stated this spring when they are looking to hire someone, they should look at someone with lineman experience as well.

**Clerk Report**

 **Treasurers Report**

**Planning & Zoning**

**Fire/Rescue Report-** Sobota stated they held their monthly meeting and they eliminated non active members leaving 9 members. Sobota stated they are moving forward with getting a 501C3.

**Park and Rec-** Grell stated her and Johnson attended the meeting. The park and rec members are concerned with the number of volunteers for Greenwood days. Grell stated Kristen is a new member and is looking to get more food trucks this year. Matt is the Chair for park and rec. Jim is the vice chair. Kristen is the treasurer.

**Library**

**Communication of Citizens-** None.

**New Business**

1. Approve/ Disapprove Claims List A- Wilken made a motion to approve claims list A. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0. Approved Claims: AMGL $9485.00 (Audit), Ashland Disposal Service $95.26 (Garbage Service), Biblionix $800.00 (Library software), Black Hills Energy $550.04 (Natural Gas), Boys Town Training Agency $1,200.00 (EMS Training), Buel Trucking $1,836.30 (Rock), Cass County Mutual Aid Association $100.00 (Dues), Constellation New Energy Gas Division $1,413.12 (Natural Gas), Dearborn $206.40 (Insurance), Emergency Medical Products $157.31 (Supplies), Frontier Coop $1,114.41 (Fuel), Midwest Laboratories Inc. $280.73 (Routine Testing), Municipal Supply, Inc. of Omaha $76.20 (Supplies), Napa Auto Parts $26.37 (Supplies), One Call Concepts $3.20 (Locates), OPPD $69,398.300 (Electrical Services), Pinnacle Bank $1,413.44 (Supplies), Quick Med Claims $40.64 (EMS dues), S&L Hardware $93.53 (Supplies), Southeast Area Clerks Association $10.00 (Dues), Subsurface Solutions $488.00 (Annual Dues), Todd Valley Plumbing and Heating $52.10 (Supplies), Ty’s Outdoor Power and Service $627.13 (Maintenance), Yost $1020.00 (Contract), Wages $7,184.95, American Funds $371.60,NE Dept of Revenue $2,431.11(Taxes).
2. Approve/ Disapprove Yost bid for cleanup in office- Johnson stated the bid includes taxes and labor. Wilken asked if we could use the contract hours we pay for monthly. Greve stated she believes we can and can verify with Chad. Wilken made a motion to table the Yost bid for cleanup in the office until the tax is removed from the bill and hours are verified with Chad. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
3. Discussion possible action Schmader electric out of West Point for electrical work- Wilken stated number 5 and number 8 are emergencies and thinks those should be first priority. Gerlach stated he looked at the bid and Schmader is within $1,000.00 of what he sees charged at his daily job. Gerlach stated he believes we can clean up the stuff around the fire station. Wilken made a motion to have Schmader come and do number 5 and 8 and not to exceed $9.500.00. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
4. Discussion possible action ambulance- Wilken stated at the fire meeting the board approved for $37,000 to come from the trust account to pay for half of the ambulance. Wilken made a motion to approve the bill from Arrow for $59,693.20 to be paid out of the rescue account once the check is written from the trust account. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
5. Discussion possible action sewer fees without water services- Wilken made a motion to table the sewer fees without water services. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
6. Approve/ Disapprove replacement plow for the skid loader- Wilken stated the first one that was approved didn’t have the plow anymore. Sobota stated the 84in v plow will take 5 to 6 weeks to get in. Grell stated that shouldn’t be a problem. Sobota made a motion to approve the 84in from Murphy not to exceed $6,250.00. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0. Gerlach made a motion to void the prior approval for the plow. Wilken seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
7. Approve/ Disapprove Phone and Internet service provider- Greve stated she has not received the bid back from Windstream yet so it will need tabled. Sobota made a motion to table the phone and internet service provider. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
8. Discussion possible action Village emails- Greve stated Johnson had given the option of Google office to her and will have Chad review it. Greve stated Yost will be the one to help with this transition. Gerlach made a motion to table the village emails until Yost has a chance to provide input. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
9. Approve/ Disapprove Greenwood Clean Up Day- Wilken stated in the years past they have done it in May. Sobota stated May 4th from 7am-11am. Sobota stated he will reach out to the football team again and will make signs to display to let town people know. Sobota stated they should also block off roads to make it a one way to eliminate traffic. Sobota made a motion to approve Greenwood Clean Up Day for May 4th from 7am-11am. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
10. Approve/ Disapprove New Construction survey for building committee- Grell asked to have the café word removed from #8. Grell made a motion to remove the term café on question 8 and to send these out in the mail to the residents. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
11. Approve/ Disapprove Trash Cans for Main Street- Sobota made a motion to approve two trashcans for Main Street from trashcan warehouse not to exceed $1,200.00 and to come out of the community betterment fund. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
12. Approve/ Disapprove Transportation of poles- Sobota stated he knows a gentleman that has the proper truck and trailer that could haul the poles from Hastings and back to us. Sobota stated the gentlemen would accept $1.25 a mile. Wilken stated that is dirt cheap. Sobota made a motion to approve Matt Wilmer to transport 4 poles, 2 35 ft poles and 2 40 ft poles to Greenwood for $1.25 a mile not to exceed $400.00 and the date to be determined. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
13. Discussion possible action unpaved Streets in Greenwood- Sobota stated he has had a couple residents ask for a follow up on the unpaved streets. Wilken stated he is working with Pavers and Barnes and Sons to get quotes. Wilken stated if we do the streets in phases, it will be cheaper. Wilken stated we have to start using the funds for the streets so it will be started this year.

**Board Comments-** Grell asked what the park and recs budget is. Grell also asked how they should send requests in to purchase things for Greenwood Days. Greve stated to just have the requests go through the office than the board will approve. Grell stated the Park and Rec board would like to keep the Fun Day free and asked if this can be added to the next agenda. Gerlach asked if he was registered for the conference coming up. Greve stated she will get him registered tomorrow. Johnson stated she uses office emails and it works well for her company. Wilken stated he would like to get a lineman in town than would be part time. He stated maybe a retired gentleman would be willing. Wilken also asked if anyone would be interested in taking the water course to get licensed. Gerlach stated he would preliminarily.

**Adjournment***-* Wilken adjourned the meeting at 8:02pm.

Respectfully Submitted,

Jasmine Greve, It’s Clerk Don Wilken, It’s Chair