**Board of Trustees Meeting**

**December 27th ,2023**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, December 27th, 2023, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

**Roll call was taken with the following members present: Wilken, Gerlach, Johnson and Grell.**

**Consent Agenda**

Minutes

Approval of time cards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet

Wilken made a motion to approve the consent agenda including the minutes, approval of time cards and payroll detail report, financials including the profit and loss and balance sheet with the corrections Grell has requested prior to the meeting. Grell seconded the motion. Roll call vote: All ayes 4-0.

**Water Report-** Wilken stated the well has come back good and is able to be turned back on.

**Sheriff Report**

**Maintenance Report-** Wilken stated he had Fergus come in to do his rounds with sewer plant and to do the streets on Christmas.

**Clerk Report**

**Treasurers Report**

**Planning & Zoning**

**Fire/Rescue Report**

**Park and Rec**

**Library-** Rein stated the Holiday Lights Contest is ending today and she does not want to give results until end of day. Rein stated she had more than 50 ballots returned.

**Communication of Citizens-** none.

**New Business**

1. Approve/ Disapprove Claims List A- Wilken stated he approved Claims List A. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0. Approved Claims: Cass County Treasurer $106.04 (2nd half property tax), Hamilton Equipment Company $285.00 (Machinery rental), Hydraulic Equipment Services $1,234.33 (Machinery Rental), JEO Consulting Group, Inc. $2,097.50 (Professional Fees), Menards $605.19 (Supplies), Municipal Supply, Inc of Omaha $888.44 (Water supplies), Nebraska Public Health Environmental Lab $34.00 (Routine Testing), Spickelmier & Son Inc. $180.00 (Sewer Services). Total $5,430.00
2. Approve/ Disapprove Handbook updates- Grell stated they were tabling this until Greve is here to get Greve’s response. Wilken made a motion to table the handbook updates. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
3. Discussion on sewer fees without water services- Grell stated Greve has asked to have this tabled as Steve is unable to attend and he would like to be there to discuss. Grell made a motion to table the sewer fees without water services. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
4. Approve/ Disapprove IT services- Rein stated Chad Yost has added a bid to the packet. Rein stated he has been helping with IT services for over a year to the Village. Rein stated he has been helping the last few days since the internet has been down. Rein stated she has changed her recommendation to Yost and he is present to answer any questions. Yost stated in his quote provided he has given a 10 hr. option and 5 hr. option. Yost stated he also provided projects that need to be addressed and has been talked about for a year. Grell asked how long he thinks it would actually take. Yost stated to at least get the front office going he would recommend the 10 hrs. to just get things started than move back to 5 hrs. Johnson stated she really liked the idea of getting everything corrected. Wilken asked how outdated are the cameras we currently have? Yost stated the Ubiquiti cameras over at the park are adequate. Wilken stated we need a camera out front and over at the shop and at the sewer plant for the gate. Yost stated he does everything time based. Wilken asked about new software for meter reads and if Yost is able to assist us if we have problems? Yost stated he is able to help get it all back up by working with the software company. Yost stated he has a 2-4hr time frame for response. Gerlach made a motion to approve Yost Network Solutions for manage IT services for 10hr contract to begin with for a total of $1,020.00 per month at six months we will do a review. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
5. Approve/ Disapprove jetting services- Wilken made a motion to table the sewer jetting. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
6. Approve/ Disapprove Webb lot split- Wilken made a motion to approve Mary S Webbs lot split. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
7. Approve/ Disapprove Main Street garbage can- Rein stated we need a trash can because there is so much garbage on main street with no where to put it. Rein stated Greve has put a couple options in the packet. Gerlach stated we should have a quote from cornhusker industries. Gerlach stated he would like to get a quote for four. Wilken asked if we wanted to get ones with cigarette things on top.
8. Approve/ Disapprove Stan Stoki to Planning and Zoning Board- Wilken made a motion to approve Stan Stoki to Planning and Zoning Board. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
9. Approve/ Disapprove removal of Ann Corey from Planning and Zoning Board- Grell asked if she has been to meetings. Snell stated she has not been present in 8 months. Wilken asked if Snell has spoken to her. Snell stated he has tried calling her 2-3 times and she has not answered. Wilken stated he would like to table to removal of Ann Corey. Gerlach made a motion to table the removal they get ahold of her. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
10. Discussion possible action 7th St utility easement between Elm and Oak- Wilken made a motion to table the 7th st utility easement between Elm and Oak. Johnson seconded the motion.

**Ordinance**

1. Approve/ Disapprove Ordinance 545 Water and Sewer Municipal Code update- Wilken made a motion to table Ordinance 545. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

**Board Comments**- Grell asked if we could use arial photos for nuisance property in court. Wilken stated we cannot. Wilken stated we must get a warrant. Gerlach gave a status update about Dutton Lainson software. He will be moving forward after the 1st of the year. Great Plains sent in a quote but they numbers do not match up. Windstream poles in town needing to be replaced the Village replaces them and then bill Windstream. Gerlach is looking to get a pole inspection analysis. Johnson stated the streets look great and heard compliments on them. Wilken stated Dickes resigned from doing the Village power. We have to use OPPD or Great Plains. Wilken stated he was going to reach out to Common Wealth.

**Adjournment- Wilken adjourned the meeting at 7:36pm.**

**Respectfully submitted,**

**Jasmine Greve, It’s Clerk Don Wilken, It’s Chair**