**Board of Trustees Meeting**

**October 11th ,2023**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, October 11th, 2023, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

**Roll call was taken with the following members present: Wilken, Sobota, Johnson, Gerlach and Grell.**

**Consent Agenda**

Minutes

Approval of time cards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet

Sobota made a motion to approve the consent agenda including the minutes, time cards and payroll detail report, financials, profit and lost and balance sheet. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Water Report-** Strode stated AWS pulled the well pump and filled holes. Strode stated AWS must wait now 2-3 weeks.

**Sheriff Report**

**Maintenance Report-** Wilken asked if Spickelmier has been out to do the boring for Green Light. Strode stated Spickelmier stated they were 2-3 weeks out on jobs. Wilken stated they also need to get ready for crack filling. Wilken asked how the Village was doing on Salt and Sand mix and Strode said fine.

**Clerk Report**

 **Treasurer Report**

**Planning & Zoning-** Snell stated there was no new members yet. Snell stated at their last meeting the Planning Commission approved the Green Light Subdivision.

**Fire/Rescue Report-** Gerlach asked if the fire and rescue needed any more radios. Sobota said no.

**Park and Rec**

**Library**

**Communication of Citizens-** none.

**Public Hearing**

1. Green Light Subdivision Final Plat- Wilken opened the public hearing at 7:06PM. Wilken stated if anybody would like to speak for the Green Light Subdivision Final Plat. Nate Burnett from Rega spoke on behalf of Green Light. Burnett stated he and his team had worked on all of Julie Ogden’s comments over the last few weeks. He stated they fixed all but a couple. Burnett stated LWS has a 48 in pipe and an 8ft. easement for Lincoln Water System that runs through part of the property. Burnett stated he had a phone conference earlier today with LWS and they requested that it is noted for on-call person when work is being completed along with a sleeve where the forced main is to go. Burnett stated the lift station location was changed from the preliminary to the final plat. He stated it was on the NW corner of Pine and 5th St. Now it is shown on out lot B. Barnett stated there are two locations where different piping is being requested. HDPE piping is what Green light would like to use instead of RCP. Also, the location of the sidewalk is symmetrical when looking down the street. Wilken asked about the plastic pipe. Burnett stated other engineers are using it on projects in Omaha. Wilken asked about using it under streets. Burnett stated joints are stronger and you can purchase them in 20ft cuts instead of 8 ft. Burnett stated they are lighter and easy to cut. Burnett referenced C.1.17 is where the pipe is being referenced on the plans. Julie Ogden spoke on behalf of the Green Light estate. Ogden stated she received the updated plans late yesterday afternoon and did not have time to review them prior to the meeting. Ogden requested the board to make a motion contingent upon her reviewing the updated plans once she has time to review them. Sidewalks per regs is only 1 ft. off line. Ogden stated other communities are going to 6 ½ ft. Ogden stated she would word it minimum. Ogden stated the drainage study was not clear that is why she suggested it show how they are meeting no net increase standards. Ogden stated per the HDPE pipe she visited with the water research engineer and said Lincoln does allow it case by case. Ogden stated the key items Lincoln looks for when approving the pipe is sand bed and sand backfill. Ogden stated if not the pipe can be squished. Ogden stated she would like someone present when the work is done from her office. Ogden stated they could bid the HD pipe as alternate to see how much savings. Ogden stated there is no pipe requirement in the Village book. Maureen asked about Out lots A and B. Ogden recommends Out lot A to remain under Green Light homeowners. Ogden stated this is where the water basin is and if heavy enough rain it will be a wet land and could be hard to maintain. Out lot B is just open space so could be beneficial to the Village for a soccer field or something else. Grell stated Out lot A has a storm basin of 3ft. Maureen Freeman- Caddy stated 1st Addition needs added to the plans. Freeman- Caddy stated page 2 needs to not say be vacated because it was already vacated. Maureen Freeman- Caddy stated from a legal perspective everything looks good. Wilken stated for anyone against the Green Light Subdivision final plat to please speak. No comments.

**New Business**

1. Approve/ Disapprove Claims List A- Wilken made a motion to approve claims list A. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0. Approved Claims: Ashland Disposal Service $95.23 (Garbage Service), Emergency Medical Products $243.16 (EMS supplies), EMS Connect (EMS billing), Frontier Coop $928.23 (Fuel), Husker Electric $532.25 (Electrical Supplies), Jasmine Mach $730.00 (Cleaning Services), Menards $129.90 (Maintenance supplies), NAPA Auto Parts $178.07 (Maintenance supplies), One Call Concepts $5.56 (Locates), OPPD $922.63 (Electrical Services), Pinnacle Bank $1,178.19 (supplies for Village), Wahoo- Waverly- Ashland Newspapers $638.91 (Publications). Total $5,627.16. Wages $13,347.78.
2. Approve/ Disapprove Green Light Subdivision Final Plat- Wilken stated he was not for taking both Out lots. He stated Out Lot B would be good but not A. Gerlach stated he thinks if we take on we should take both. Alan Grell stated he would offer turf finishing if that would make the board feel better about both. Ogden stated to remember it is not just about maintenance of grass/ weeds. It is also about the piping etc. Johnson stated she did not want an HOA in Greenwood and she felt taking both was good. Sobota stated he does not see why the Village cannot take both. Gerlach made a motion to approve Green Light 1st Addition Final Plat dedicating Out lot A and B to the Village of Greenwood upon completion. Johnson seconded the motion. Roll call vote: Ayes- Gerlach, Sobota and Johnson. Nay- Wilken. Grell Abstained. Motion passed 3-1-1. Gerlach made a motion to approve use of HP storm pipe as presented. Sobota seconded the motion. Roll call vote: Ayes- Gerlach, Sobota and Johnson. Nay- Wilken. Grell abstained. Motion carried 3-1-1. Gerlach made a motion to approve the final plat for Green Light 1st Addition on the approval of the Village Engineer. Johnson seconded the motion. Roll call vote: Wilke, Sobota, Gerlach and Johnson. Grell abstained. Motion carried 4-0-1.
3. Review possible action subdivision agreement- Maureen asked Grell which option they would like to proceed with as far as the funding. Grell stated option B they would like to do with the escrow account since it is already setup at the bank accordingly. Maureen stated the board will do a formal acceptance at a Village board meeting once everything has been completed. Grell asked for section V who would be putting in the water taps. Grell would like to put in a sleeve instead of boring them. The board agreed to charge Green Light to be charged the cost of the water meters plus $50.00. Sewer tap would be administrative fee, $100.00, per tap and would be paid at the time of the building permit. Maureen stated she would put that in the subdivision agreement. Gerlach asked about backup plan for the electrical. Section V in the agreement will state 4 years for the lift station to be maintained by the subdivider. Maureen stated she will revise the subdivision agreement to go along with what the board approved tonight and have it ready for the next agenda. Maureen stated to have this put on the next agenda and to have Grell at the next meeting if he can attend.
4. Approve/ Disapprove Dump trailer- Sobota asked about towing capacity of the white truck. Sobota made a motion to table until the board knows what the towing capacity is. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
5. Approve/ Disapprove Dennis request for sidewalk from Post office to Hwy 6- Gerlach stated he went over to the location before the meeting and he stated it appears there is already a broken-up sidewalk there. Wright stated nobody walks on the North Side they walk on the South side. Wright said a better use of the sidewalk would be on the South Side. Dennis stated he is paying for the sidewalk to be put in and it is for esthetics. Dennis stated he is not paying for a sidewalk on the South side he wants it on the North Side. Mark approved for the sidewalk to be installed by Roger Dennis on the Post office side to Highway 6. Tanya seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
6. Approve/ Disapprove one truck and pup of 1 ½ in rock- Gerlach made a motion to approve a truck and pup load of 1 1/2in rock up to $1,000.00. Sobota seconded it. Roll call vote: All ayes. Motion carried 5-0.
7. Approve/ Disapprove one truck and pup ¾ crush and run rock- Sobota made a motion to approve one truck and pup of ¾ cruck and run rock up to $1,000.00. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
8. Discussion Approve/ Disapprove tires for white maintenance truck- Sobota made a motion to approve the tires for the white maintenance truck from the Coop not to exceed $1,100.00. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
9. Approve/ Disapprove taking in scrap steel- Wilken stated the board has to approve the taking in of scrap material to get rid of it that is why it is on the agenda. Gerlach made a motion for the scrap metal to be taken in. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
10. Discussion possible action weapons within Village- Sobota made a motion to have signage placed on all Village property stating no weapons. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
11. Approve/ Disapprove sampling equipment for sewer plant- Wilken stated the Village needs this to use for the testing. Wilken stated the price of the equipment is the cheapest Fergus could find. Sobota made a motion to approve the sampling equipment for the sewer plant not to exceed $1,100.00. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
12. Discussion possible action backup sewer operator- Strode stated he was studying to take the test again. Strode stated he would take it as soon as he had felt comfortable to test again. Wilken stated no motion was needed.
13. Discussion possible action Pinnacle Bank Accounts- Greve stated that with the amount of funds in the Pinnacle Bank Accounts it is hard for the personal banker over the account to keep the Village properly bonded. Pinnacle Bank offered switching over to the sweep account to help make sure the Village is fully covered. Wilken stated the sweep account will transfer in and out money to other banks. Wilken made a motion to approve the Pinnacle Bank accounts to be transitioned into sweep accounts. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
14. Approve/ Disapprove Interstate Bank CD’s- Greve stated the interest rates for CDs at interstate bank is at 5% for 7 months. Wilken made a motion to approve 7-month cd’s for the Village bank account held at Interstate Bank. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Resolution**

1. Approve/ Disapprove Resolution 23-09 236 N Hwy 6 Nuisance- Wilken made a motion to approve Resolution 23-09 236 N Hwy 6 nuisance and to give them a 30-day grace period to get the property into compliance. Grell seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Board Comments**- Sobota stated he would like to start sending courtesy letters out to all properties with camper violations. Sobota stated this will help notify the residents that they are in violation prior to sending them a zoning violation letter. Gerlach stated there are street signs missing and would like these fixed. Gerlach stated he is still working on the GIS mapping. Johnson stated she has been researching and believes live streaming can be done by anyone in the room.

Adjournment- Wilken adjourned the meeting at 8:55pm

*Respectfully submitted,*

*Jasmine Greve, It’s Clerk Don Wilken, It’s Chair*