**Board of Trustees Meeting**

**September 13th ,2023**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, September 13th, 2023, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

**Roll call was taken with the following members present: Wilken, Grell, Johnson and Gerlach. Sobota was absent.**

**Consent Agenda**

Minutes

Approval of time cards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet

Wilken made a motion to approve the consent agenda including the minutes, time cards and payroll detail report, financials- profit and loss and balance sheet. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

**Water Report**

**Sheriff Report**

**Maintenance Report**

**Clerk Report**

**Planning & Zoning-** Snell stated they Planning and Zoning is needing more members. Wilken stated to add it to the Village website. Greve stated she would add it to the planning commissions next meeting.

**Fire/Rescue Report**

**Park and Rec**

**Library-** Grell asked about reviewing the library’s budget. Grell stated per Maureen if the library request $60k + for the budget and the board approves it the board is not able to say no to purchasing etc. for the fiscal year. Maureen stated to Greve and Grell that the state statue is what they go off and the Village board is only able to say no if it exceeds the budget. Wilken stated he would like to see what Maureen says and possibly have a workshop over it.

**Communication of Citizens-** None.

**New Business**

1. Discussion possible action NMPP Tim Cerveny, Manager of Assets and Utility Services and Rich Eymann, Electrical Distribution O&M Specialist- Rich Eymann from NMPP introduced himself and stated he and his team took a quick drive around town prior to the meeting to look at the poles et. Eymann stated he would like to visit with the Village Lineman to go over things. He would also like a listing of what our systems infrastructure is for. He stated it would take one full day with two guys doing the audit in town. He stated they would do it during the week and as quickly as they can. Eymann stated they could have it completed within the next 45 days. Gerlach made a motion to approve the electrical asset study not to exceed $4,000.00. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
2. Approve/ Disapprove Claims List A- Gerlach made a motion to approve claims list A. Johnson seconded the motion. Roll call vote: All ayes. Motion carried 4-0. Approved Claims: Wages $12,317.52, Ashland Disposal $95.26 (Garbage Services), Border States Electric $401.50 (Electrical Supplies), Corin Logue $20.00 (EMT Services), Danko Emergency Equipment $1,955.95 (EMS Supplies), EMS Connect $52.50 (EMS Services), Fiala’s Truck Repair $25.00 (Truck tire repair), Frontier Coop $1,318.88 (Fuel), Gallad Group Inc. $3,764.99 (Radios for EMS), Hamilton Equipment Company $791.57 (Equipment Rental), Lori Sobota $80.00 (EMT Services), Menards $600.83 (Maintenance supplies), Midwest Laboratories Inc. $125.22 (Routine water testing), Municipal Supply Inc. $343.95 (Water Supplies), One Call Concepts $8.72 (locates), OPPD $37,181.21 (Electric Services), Pinnacle Bank $1,962.04 (Postage, library books, filament for library, donor sign, rescue software, office supplies, maintenance supplies), Scott Tracy $20.00 (EMT Services), Sheila Tracy $20.00 (EMT Services), Vermeer Equipment of Nebraska $132.75 (Equipment rental). Total= $61,217.89
3. Approve/ Disapprove Matthew Woodburn for fire and rescue- Wilken made a motion to approve Matthew Woodburn for fire and rescue pending a background check. Grell seconded the motion. Roll call vote: All ayes. Motion Carried 4-0.
4. Approve/ Disapprove Cameron Moore for fire and rescue- Wilken made a motion to approve Cameron Moore for fire and rescue pending a background check. Grell seconded the motion. Roll call vote: All ayes. Motion Carried 4-0.
5. Approve/ Disapprove Alan Grell for fire and rescue- Wilken made a motion to approve Alan Grell for fire and rescue pending a background check. Gerlach seconded the motion. Roll call vote: Ayes- Wilken, Johnson and Gerlach. Grell abstained. Motion carried 3-0-1.
6. Discussion possible action electric rates- Wilken stated the last time the electrical rates were changed was in 2016. Wilken stated he would like to have time to review prior to making changes. Gerlach made a motion to table the electrical rates. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
7. Discussion possible action board committees- Wilken made a motion to approve the board committees as is just switching Ahlman with Johnson and Kubik with Grell. Grell seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
8. Approve/ Disapprove boring for Greenlight Subdivision- Wilken stated he did not understand the amount provided to them and has a lot of questions before he decides. Wilken made a motion to table the approval of the boring for Greenlight Subdivision. Gerlach seconded the motion. Roll call vote: Ayes- Wilken, Gerlach and Johnson. Grell abstained. Motion carried 3-0-1.
9. Discussion possible action McClatchey Complaint- Wright stated there is a lot of violations at this location. McClatchey stated he would just like to see the town enforce what is on the books and to clean up the property and see the vehicles gone. Wilken made a motion to approve for Wright and Greve to work together to draft a letter to Mr. Johnson for his violations. Gerlach seconded the motion. Roll call vote: Ayes- Grell, Gerlach and Wilken. Johnson abstained. Motion carried 3-0-1.
10. Discussion Approve/ Disapprove Safety manual- Wilken stated he did not have enough time to read over the proposed manual. Grell suggested instead of a safety manual she feels an SOP book would be more beneficial. Wilken made a motion to table the safety manual. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.
11. Approve/ Disapprove Dump trailer- Gerlach asked if they could get a bid from Neils. Wilken stated he would like to see another bid. Wilken made a motion to table the dump trailer. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

**Ordinance**

1. Approve/ Disapprove Ordinance 541 for vacating 6th Street- Wilken tabled Ordinance 541 as Maureen has not provided the town with the ordinance. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 4-0.

**Board Comments**- Gerlach stated he is waiting on info from Charter about their poles in town. Johnson asked about possible livestreaming the Board meetings. Johnson also asked about the town paying Jeremey Dickes. Wilken stated it was for the sewer operator and stops Oct 1st. Grell stated her and Mark will be doing employee evaluations on Wednesday.

**Wilken adjourned the meeting at 7:57pm.**

*Respectfully submitted,*

*Jasmine Greve, It’s Clerk Don Wilken, It’s Chair*