

Board of Trustees Meeting
November 9th ,2022
Meeting Minutes

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, November 9th, 2022, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present: Wilken, Sobota, Kubik, Ahlman and Gerlach.

Consent Agenda

Minutes

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- Approved Claims: Amazon \$473.01 (Paper towels, tablet and stand, cloud for camera), American Funds \$459.64 (IRA Contributions), Ashland Disposal \$92.61 (Garbage services), Baker and Taylor \$136.73 (Books for library), Black Hills Energy \$249.25 (Natural Gas Services), Caleb Long \$800.00 (IT Services), Constellation New Energy Gas Division \$63.30 (Gas Services), Dutton-Lainson Company \$728.06 (Supplies), Emergency Medical Products \$147.44 (EMS Supplies), EMS Connect \$42.00 (EMS Billing), Fiala's Truck Repair \$595.10 (Fuel Pump repair), Frontier Coop \$829.92 (Fuel), Hamilton Equipment \$136.80 (Trailer Rental), Intuit \$5,586.21 (Payroll), Jasmine Mach \$960.00 (Cleaning Services), MCafee \$52.74 (Antivirus), Midwest Laboratories Inc. \$442.10 (Routine water testing), NAPA Auto Parts \$108.98 (Supplies), NE Child support \$266.77 (Payroll liabilities), NE Department of Environment & Energy \$125.00 (McClatchey Sewer Test), One Call Concepts \$3.20 (Locates), OPPD \$36,437.88 (Electric), Rose Equipment \$1,864.98 (Tar), Salvage Warehouse \$555.55 (Fridge for Community Building, S & L Hardware \$114.67 (Supplies), Todd Valley Plumbing & Heating \$66.47 (Maintenance services), US Bank \$128.95 (Printing services), USPS \$63.60 (Postage) Wahoo- Waverly- Ashland Newspapers \$267.23 (Publication), Windstream \$589.53 (Telephone services)= Total \$52,378.72
- EFT Transactions

Wilken made a motion to approve the consent agenda, minutes, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, Claims report and EFT Transactions. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Water Report

Sheriff Report- Wilken stated he appreciates the new report being given.

Maintenance Report- Sobota asked about the concrete on Pleasant St if it had dried out enough yet to fix the issue. McClatchey stated it is still holding quite a bit of water.

Clerk Report

Treasurer's Report

Planning & Zoning

Fire/Rescue Report- Sobota stated still no burn permits being issued.

Park and Rec

Library

Building Committee

Communication of Citizens- none

New Business

1. Discussion possible action maintenance employee hours- Kubik stated there was questions about requiring the maintenance team to take a lunch or if they are able to work straight through. McClatchey stated he spoke to the labor board and they told him it was not a requirement as long as a lunch was offered. Wilken stated he thinks there should be a lunch taken unless there is an emergency or a project needing immediate attention. Kubik asked if we are covered as far as the handbook and to have this reviewed. Wilken made a motion to table the maintenance employee hours. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
2. Discussion possible action Strode 90-day review- Kubik stated he met with Strode and went over his review. McClatchey stated Strode was a good worker and he had no concerns. Wilken stated Strode has done everything he has been asked and believes he is a great asset to the team. Sobota made a motion to approve Strode's 90-day review. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
3. Approve/ Disapprove Strode for full time maintenance employee- Sobota stated Strode's 90-day review speaks for itself. Sobota made a motion to approve hiring Strode for a full-time maintenance employee starting December 4th, 2022. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
4. Approve/ Disapprove SEI security quote- Wilken made a motion to table the SEI security quote until they get another bid. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
5. Approve/ Disapprove Zulauf Culvert Permit- Wilken stated the county will take care of this. No motion is needed.
6. Approve/ Disapprove Fire office cleaning- Wilken made a motion to approve the fire office deep cleaning for \$75.00 than a monthly cleaning for \$40.00. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Ordinance

1. Approve/ Disapprove Wage Ordinance 532- Wilken made a motion to table the Wage Ordinance 532. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

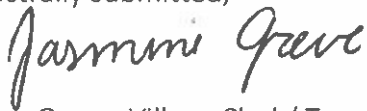
Resolution

1. Approve/ Disapprove Resolution 22-6 Year End Street Superintendent- Wilken made a motion to approve Resolution 22-6 Year End Street Superintendent. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Board Comments-

Wilken made a motion to adjourn the meeting at 7:53Pm. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Respectfully submitted,



Jasmine Greve, Village Clerk/ Treasurer



Don Wilken, Village Chair