**Board of Trustees Meeting**

**September 28th ,2022**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, September 28th, 2022, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

**Roll call was taken with the following members present: Wilken, Sobota, Kubik, Ahlman and Gerlach.**

**Consent Agenda**

Minutes

Approval of time cards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet
* Approved Claims: Amazon $336.95 (Supplies for community center, envelopes, ethernet cords for cameras, clock for firehall); AKRS $259.06 (John Deere mower repair); American Funds $456.12 (IRA Contributions); Ashland Gazette $98.59 (annual subscription); Baker and Taylor $228.33 (Books for library); CHM Computer Services $516.59 (IT Services); CS Concrete $687.00 (Concrete for streets); Intuit $5,448.46 (Payroll); IRS Tax Pymt $2,957.14 (Payroll Liabilities); JEO Consulting Group LLC. $1,500.00 (PER Report); Menards $140.88 (Maintenance supplies); Millard Lumber $14.17 (Concrete Forms); Municipal Supply $180.00 (Supplies); NE Child Support $266.77 (Payroll Liabilities); NE Dept of Revenue $6,089.15 (Payroll Liabilities); NE Public Health Environmental Lab $16.00 (Routine water testing); Nebraska Rural Water Association $125.00 (Annual Membership fee); State Fire Marshall Training Division $50.00 (VanEssen Firefighter 1); Quickmed Claims $493.14 (Rescue Billing); USPS $2.40 (Postage); Windstream $561.27 (Telephone Services).
* EFT Transactions

Wilken made a motion to approve the consent agenda, minutes, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, Claims report and EFT Transactions. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Water Report**

**Sheriff Report**

**Maintenance Report-** Gerlach asked about man holes in the Village needing repaired. Wilken stated he would contact Pavers to see when they could come out to fix the manhole by Swenson’s property. McClatchey stated the taring is halfway done in the Village.

**Clerk Report**

**Planning & Zoning-** Snell stated they held a meeting last week and elected new officers.

**Fire/Rescue Report**

**Park and Rec**

**Library**

**Building Committee**

**Communication of Citizens-** Consider requests from individuals present. Each speaker will be allowed two minutes and no action will be taken on these topics until the next Board Meeting. The Village Board will review the matters and take action as they deem appropriate. Notice: There is to be no comments or disruption to the meeting in progress. You will be asked to leave if the above is not adhered to. We ask for your cooperation and courtesy. Thank You

**Public Hearing**

1. Hearing to consider Acquisition ofGREENWOOD -- VILLAGE LOT 339 & E1/2 OF LOT 340 and GREENWOOD -- VILLAGE W1/2 OF LOT 340 & ALL LOT 341

Wilken opened the Public hearing at 7:08PM. Wilken stated for anyone for the Acquisition of the lots to speak. None. Wilken stated for anyone against the Acquisition of the Greenwood lots to speak. None. Wilken made a motion to close the Public Hearing at 7:10PM. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**New Business**

1. Approve/ Disapprove Caleb Long as Village IT consultant- Sobota made a motion to approve Caleb Long as the Village IT consultant pending a contract. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
2. Approve/ Disapprove Credit Card for Village-Sobota made a motion to approve a credit card for the Village. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.
3. Approve/ Disapprove Hamilton equipment lease for Bobcat- Sobota stated after reviewing costs of other locations he feels this is a great deal the Village is getting. Wilken made a motion to approve the equipment least for the Village Bobcat and to have it taken out of the Street, Water, Electric and General funds. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.
4. Approve/ Disapprove Sargent quote for broken isolation valve on well #1

Sobota approved the Sargent quote for the broken isolation valve on well #1 and not to exceed $5,300.00. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Resolution**

1. Approve/ Disapprove Resolution 22-5 Acquisition of Real Property- Wilken stated the Resolution states that Kirwan is not responsible for closing costs but she will pay the back taxes owed on the properties. Gerlach made the motion to approve Resolution 22-5 the Acquisition of Real Property. Kubik seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Ordinance**

1. Approve/ Disapprove Ordinance 529 Overhanging Branches

AN ORDINANCE OF THE VILLAGE OF GREENWOOD, CASS COUNTY, NEBRASKA, TO AMEND CHAPTER 6 ARTICLE 1 OF THE MUNICIPAL CODE OF THE VILLAGE OF GREENWOOD, NEBRASKA PERTAINING TO OVERHANGING BRANCHES OVER THE PUBLIC RIGHT OF WAY AND TREES AND SHRUBS WITHIN THE PUBLIC RIGHT OF WAY, TO PROVIDE THAT THE CHAIR AND THE APPROPRIATE DEPARTMENT, WHETHER ONE OR MORE, OF THE VILLAGE OF GREENWOOD, NEBRASKA, ARE HEREBY AUTHORIZED AND DIRECTED TO IMPLEMENT THIS ORDINANCE; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION FOUND UNCONSTITUTIONAL OR INVALID; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED WITHIN THE FIRST 15 DAYS AFTER ITS PASSAGE AND APPROVAL EITHER IN PAMPHLET FORM OR BY POSTING IN THREE PUBLIC PLACES IN THE VILLAGE OF GREENWOOD, NEBRASKA, AND SHALL BE IN FULL FORCE AND TAKE EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION, AS PROVIDED HEREIN; AND TO PROVIDE THAT THIS ORDINANCE SHALL BECOME AND BE MADE A PART OF THE MUNICIPAL CODE OF THE VILLAGE OF GREENWOOD, NEBRASKA, AND THE SECTIONS OF THIS ORDINANCE MAY BE RENUMBERED TO ACCOMPLISH SUCH INTENTION.

Ordinance No. 529 of the Village of Greenwood, Nebraska. The Clerk thereupon read the aforesaid Ordinance No. 529 by title.

Wilken made a motion to approve Ordinance No. 529. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Wilken made a motion to waive the second and third readings of Ordinance No. 529. Seconded by Sobota. Roll call vote: All ayes. Motion carried 5-0.

Wilken made a motion to adopt Ordinance No. 529. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Board Comments**- Gerlach wanted the property at 7th and Broad to be reviewed for violations and the property at 6th and Grand to be reviewed. Wilken stated there was an incident with the Village clerk during the day and he would like to have monitor cameras in place looking at the front door that Dani is able to see who is entering the building. Wilken stated he is allowing the office to be closed the remainder of the week and they will reevaluate the situation next week.

Wilken adjourned the meeting at 7:41PM. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

Respectfully submitted,

Jasmine Greve, Village Clerk Donald Wilken, Chairman