**Board of Trustees Meeting**

**May 25th, 2022**

**Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, May 25th, 2022, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

**Roll call was taken with the following members present: Wilken, Sobota, Kubik, Ahlman, Gerlach.**

**Consent Agenda**

Minutes

Approved claims: ABC $1,635.00; Caleb Long $1,500.00; Caleb VanEssen $20.00; Cass County Mutial Aid Association $50.00; Crown Awards $63.96; Danko $940.00; IRS Tax Pymt 3,313.34; Jacob Blunt $60.00; Jasmine Mach $690.00; JEO Consulting $5,237.00; Layne Christensen Company $500.00; Lori Sobota $40.00; McKenna Sobota $60.00; Menards $164.00; Municipal Supply $164.00; NE Bus Tax NEB Dept of Revenue $2,417.20; NE Public Health Environmental Lab $46.00; Spickelmier & Son Inc. $4,597.00; Stryker Sales Incorporation $4,268.00; Verizon Wireless $102.00; Windstream $553.00; Total bills paid $34,380.50

Approval of time cards and payroll detail report

Financials

* Profit and Loss
* Balance Sheet
* Claims Report
* EFT Transactions

Gerlach asked for a follow up on Elliot’s requests per the meeting minutes. Gerlach asked if email communication was sent. Wilken made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, Claims report and EFT Transactions. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

**Water Report-** Wilken stated there were a couple water main breaks within the last couple of weeks. Wilken stated the Village is working on doing the best they can to eliminate these problems.

Sheriff Report- Department report was provided.

**Maintenance Report**

**Clerk Report-** Greve requested to work from home on Thursdays as the office is already closed and she would be opening the office doors at 7am instead of 7:30am in the summertime. Greve also stated the Planning Commission will need to review C2 zoning at their next meeting. Greve also mentioned the Village has the opportunity to purchase ground from Kathi Kirwan for $60,000.00 on Main Street.

**Planning & Zoning**

**Fire/Rescue Report**

**Park and Rec**

**Library**

**Communication of Citizens-** Ahlman stated he did not feel EH Estates needs curb and gutter within the development. Kubik requested Ahlman to submit his information to JEO and let the Engineer handle this discussion and then it will be reviewed by the board.

**Old Business**

1. Approve/ Disapprove Swenson Request- Wilken stated this needs to be tabled to get 2 more bids.

2. Approve/ Disapprove Lincoln water works agreement for 7th St sewer project- Wilken stated to table this until they get a dollar amount from Lincoln Water Works and Maureen provides her response to the agreement.

3. Approve/ Disapprove JEO Agreement for 7th St sewer project- Wilken stated this will need to be tabled until they see the new bid from JEO on the project.

**New Business**

1. Approve/ Disapprove Big O Bounce rentals and tattoo/ balloon artist for Greenwood Days

Wilken made a motion to approve Big O Bounce rentals for Greenwood Days not to exceed $2,426.91. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

1. Discussion hiring clean-up crew for nuisance properties

Wilken stated for the protection of our employees and with the maintenance load already he felt the Village should look into hiring someone to clean up the properties in violation. Kubik agreed and stated to add this to the next agenda. The board questioned who they could call for bids.

1. Approve/ Disapprove keeping Raftery as staff for Village

Wilken stated Raftery will return to Greenwood in the Fall. Wilken made a motion to take back Rafterys resignation and put him on a leave of absence until fall of 2022. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried. 5-0.

1. Approve/ Disapprove Midwest Breathing & Air bill for Fire and Rescue

Sobota stated this is a annual thing for the Fire and Rescue. Kubik made a motion to approve the Midwest Breathing & Air bill for $671.50 for Fire and Rescue. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried. 5-0.

1. Approve/ Disapprove Layne Christiansen Company to perform cleaning on well 2

Kubik made a motion to approve Layne Christiansen Company to perform the cleaning on Well 2 with the tv added for $19,550.00 from the appropriate account. Sobota seconded the motion. Roll call vote: All ayes. Motion carried 5-0.

B**oard Comments**

Ahlman stated she was asked about the communication in town when there is a water shut off etc.

Gerlach stated there is a tree in Patsy Mandery’s yard that is going to fall and if it does it will take out our power lines. Kubik stated a letter needs to be sent to the resident to get this handled if it is on their property. Gerlach also stated there are nuisance properties in town that need to be reported and cleaned up. Kubik mentioned he has had numerous dogs loose on his side of the town and would like to get the list of licensed dogs from the office. Kubik also requested for pictures of the drainage issue on Broad Street for review. Sobota stated safety is our number one priority when there is a problem in town. We need to keep citizens away and use barricades and proper safety equipment including shoring etc. Wilken thanked the Ashland- Greenwood football team for being such a huge help with the Greenwood Clean Up Day. Wilken also requested Grell to get the refrigerator picked up out of the field on his ground.

**Adjourn- Wilken made a motion to adjourn the meeting at 7:41PM. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried 5-0.**

**Respectfully submitted,**

**Jasmine Greve- Village Clerk/ Treasurer**