

Greenwood Nebraska

Small Town, Nebraska with Big Heart

**Board of Trustees Meeting
March 10th, 2021
Meeting Minutes**

Chair Wilken called the Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, March 10th, 2021, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. Wilken stated the open meetings act is posted in the meeting room for the public to view.

Roll call was taken with the following members present: Mack, Wilken, Ahlman, Kubik, Gerlach.

Consent Agenda

ADP Garnish	Garnishments	\$266.77
Amazon	Supplies	\$108.94
ADP Tax	Payroll Taxes	\$2,916.85
ADP Wages	Wages	\$7,433.48
ADP Payroll Fees	Services	\$155.83
AKRS Equipment	Supplies	\$9,725.71
Arrow Manufacturing Inc.	Services	\$39.00
Ashland Disposal Services	Services	\$80.00
Baker & Taylor	Supplies	\$170.14
Black Hills Energy	Services	\$519.51
Dell Services	Services	\$692.54
C&L Hardware	Supplies	\$179.31
Constellation New Energy Gas Division	Services	\$473.96
Dutton- Lanison Company	Supplies	\$241.01
EMS Connect	Services	\$42.00
Emergency Medical Products	Supplies	\$716.41
Frontier	Services	\$622.28
Hamilton Equipment	Supplies	\$90.74
Invoice Cloud	Services	\$197.05
Jones Group	Services	\$807.00
Paymentech Transfer	Services	\$40.56
Mechanic's Inc	Supplies	\$182.66
Menards	Supplies	\$667.23
Midwest Laboratories	Supplies	\$223.09
Municipal Supply Inc. Of Omaha	Supplies	\$449.55
Napa Auto Parts	Supplies	\$93.95
Nebraska Department of Revenue	Services	\$7,756.38
One Call Concepts	Services	\$.77
OPPD	Services	\$31,891.67
Paymentech Transfer	Services	\$58.36
Ricoh	Services	\$150.75
Spickelmeier	Services	\$679.25
Wahoo- Waverly- Ashland Newspapers	Services	\$147.64
Wirebuilt	Services	\$79.00

Minutes

Claims

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Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Wilken made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, A/P Aging Summary and EFT Transactions. Gerlach seconded the motion. Roll call vote: Ayes-Wilken, Ahlman, Kubik, Gerlach, Mack. Motion carried.

Water Report- department head report was presented.

Sheriff Report- department report was presented.

Maintenance Report- department head report was presented.

Clerk Report- Office will be closed 17th-19th for Clerk School. Park and Rec Meeting March 15th at 7pm. Easter Egg Hunt is March 27th at 3PM.

- **Treasurer Report-** was presented.

Planning & Zoning

Fire/Rescue Report- Meeting on Monday. Report was presented.

Library- Hours changed to be open 1-6pm on Tuesday.

Communication of Citizens- were heard.

Old Business

1. Approve/ Disapprove Water Bonds Payoff in April

Wilken made a motion to approve the Water Bonds Payoff in April. Ahlman seconded the motion. Roll call vote: Ayes- Ahlman, Kubik, Gerlach, Mack, Wilken. Motion Carried.

New Business

1. Approve/ Disapprove Unlicensed/ Unregistered vehicle list and letters to be sent out

Wilken made a motion to approve sending out the Unlicensed/ Unregistered vehicle letters along with a 30-day courtesy. Mack seconded the motion. Roll call vote: Ayes- Kubik, Gerlach, Mack, Wilken, Ahlman. Motion carried.

2. Approve/ Disapprove Grell Complaint

Kubik made a motion to move this complaint to Maureen for legal action and to send an email to Grell from office about update. Mack seconded the motion. Roll call vote: Gerlach, Mack, Wilken, Ahlman, Kubik. Motion carried.

3. Approve/ Disapprove Tweton Carpentry bid for clerk office window

Wilken made motion to approve Tweton Carpentry bid for clerk office window not to exceed 1,300.00. Seconded by Ahlman. Roll call vote: Ayes: Mack, Wilken, Ahlman, Kubik. Nay- Gerlach. Motion carried.

4. Approve/ Disapprove Ramp out back of community building

Wilken made a motion to get bids for the handicap ramp out back of community building. Mack seconded the motion. Roll call vote: Ayes- Wilken, Ahlman, Kubik, Gerlach, Mack. Motion carried.

5. Approve/ Disapprove Ann Corey to Planning and Zoning

Gerlach made a motion to approve Ann Corey to the Planning and Zoning board. Ahlman seconded the motion. Roll call vote: Ahlman, Kubik, Gerlach, Mack, Wilken. Motion carried.

6. Approve/ Disapprove Gregory Limbert for Planning and Zoning

Wilken made a motion to approve Gregory Limbert to the Planning and Zoning board. Gerlach seconded the motion. Roll call vote: Ayes- Kubik, Gerlach, Mack, Wilken, Ahlman. Motion carried.

7. Approve/ Disapprove Getting rid of ADP and buying timeclock

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Gerlach made a motion to table getting rid of ADP and buying a timeclock. Ahlman seconded the motion. Roll call vote: Ayes: Kubik, Gerlach, Mack, Wilken, Ahlman. Motion carried.

8. Approve/ Disapprove Greve 90-day review

Wilken made a motion to go into executive session at 8:01pm to protect the public interest and in order to avoid personal harm to personal representation to the subject matter as being discussed as personal. Gerlach seconded the motion. Roll call vote: Ayes- Wilken, Ahlman, Kubik, Gerlach, Mack. Board members plus Jasmine Greve will be in the executive session. Wilken made a motion to return from Executive session at 8:17pm. Gerlach seconded the motion. Roll call vote: Ayes- Wilken, Ahlman, Kubik, Gerlach, Mack. Motion carried. Wilken made a motion to give Jasmine Greve a \$2.00 hr. increase starting next pay period. Ahlman seconded the motion. Roll call vote: Ayes- Kubik, Gerlach, Mack, Wilken, Ahlman. Motion carried.

9. Approve/ Disapprove Patsy Mandery to start cleaning again

Gerlach made a motion to approve Patsy Mandery to start cleaning again the 21st of March at the Community Building on Tuesdays and Thursdays. Ahlman seconded the motion. Roll call vote: Ayes- Kubik, Gerlach, Mack, Wilken, Ahlman. Motion carried.

10. Approve/ Disapprove Purchase of banners for Main Street poles

Kubik made a motion to approve 15 Greenwood Logo Banners and 15 Spring Banners with Green letters from Northern Lights Display for \$41.50 a piece and \$35 for shipping. To come out of the Community Betterment fund. Ahlman seconded the motion. Roll call vote: Gerlach, Mack, Wilken, Ahlman, Kubik. Motion carried.

11. Approve/ Disapprove Street Lights bid

Wilken made a motion to approve 20 street lights not to exceed \$4,310.00. Kubik seconded the motion. Roll call vote: Ayes- Wilken, Ahlman, Kubik, Gerlach, Mack. Motion carried.

12. Approve/ Disapprove two truck and pup loads of rock from Buel Trucking for \$1,800

Kubik made a motion to approve 1 truck and pup load of 1 ½ in crush run rock and 1 truck and pup load of 1 in crush run rock from Buel Trucking for \$1,800.00. Gerlach seconded the motion. Roll call vote: Ayes- Mack, Wilken (abstained), Ahlman, Kubik, Gerlach. Motion carried.

Board Questions or Comments

Wilken stated the maintenance team started work on Pleasant St. Wilken also stated the Backhoe is old, may have a chance to buy machines and one is a Caterpillar 310. Wilken stated we also need to keep in mind that snow removal equipment will need to be added to the budget at budget time.

Wilken made a motion to adjourn the meeting at 8:42pm. Gerlach seconded the motion.

Respectfully submitted,

Jasmine Greve

Unapproved Minutes