

**Board of Trustees Meeting
February 9th, 2022
Meeting Minutes**

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, February 9th, 2022, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view. Roll call was taken with the following members present: Mack, Wilken, Kubik, Ahlman, Gerlach.

Consent Agenda

Minutes

Approved claims: Wages \$7,616.22, Amazon \$187.64, ADP Payroll \$350.58, American Funds Invest \$530.48, Baker and Taylor \$223.00, \$Black Hills \$454.94, Cass Co Sheriff \$800.00, Constellation New Energy Gas Division \$999.56, Cowbell Cyber Security \$510.83, Crown Rewards \$81.25, Dearborn \$412.80, Demeo \$162.74, Emergency Medical Products \$64.26, Frontier Coop \$265.00, Intuit Payroll Quickbooks \$6,747.46, IRS USA Taxpymt \$2,746.72, JEO Consulting Group, Inc. \$500.00, Midwest Laboratories Inc. \$149.74, NAPA Auto Parts \$176.38, NE Child Support \$266.77, Northern Tools \$513.59, Nebraska Snow Equipment \$284.90, One Call Concepts \$3.16, OPPD \$32,723.53, Paypal \$790.00, S & L Hardware \$177.99, Subsurface Solutions \$360.00, Ty's outdoor Power & Service Inc. \$104.00, US Bank \$148.23, Unemployment Tax \$12.44, USPS \$290.00, Windstream \$550.68, WireBuilt \$79.00.

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- Claims Report
- EFT Transactions

Wilken made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, Claims report and EFT Transactions with the addition of the backhoe purchase of \$63,000 from Waverly Plumbing and \$800.00 for Biblionix for the library. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

Water Report- Greve stated water meters were fixed and a test read was completed to verify.

Sheriff Report

Maintenance Report

Clerk Report- treasurers report- Greve stated backhoe was delivered last week. JEO is reviewing results from state lab to move forward with well project.

Planning & Zoning

Fire/Rescue Report

Park and Rec- Swenson stated Greenwood Days will be the third weekend in August.

Library- Rein stated she has added story time at the library on Thursdays at 11am.

Communication of Citizens- none.

New Business

1. Discussion Hoback for audit report- Hoback presented the audit report for last fiscal year. Hoback stated the Village is in good standings and his only area the board should review is the sewer fees.

2. Discussion Swenson request- Swenson stated he would like the board to understand his request is not a complaint it is a request. Swenson stated his request for the culverts will help the entire block and make it safer for him. Swenson stated he takes pride in his yard and wants to be able to maintain the ditch properly.
3. Discussion possible Approve/Disapprove Caleb Long creating Village website and IT Greve stated Long has put together a rough draft of the Village website for the board to look at. Rein stated Long has been so easy to work with and has communicated well with her back in forth getting everything added etc. Gerlach requested for Rein to ask if Village emails would be provided along with what the domain name would be. Kubik made a motion to move forward with Rein requesting the information requested by Gerlach and seeing what else we need to get added to the website. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.
4. Approve/ Disapprove tree dump procedures and operator- Kubik stated gate is to be locked at all times. Kubik mentioned having the dump only by request on weekends. Wilken made a motion to table the tree dump procedures and operator until next meeting. Mack seconded the motion. Roll call vote: All ayes. Motion carried.
5. Approve/ Disapprove Tool for Village Lineman- Wilken stated the higher quote came with a 5-year warranty vs the cheaper option only has a one-year warranty. Wilken stated Dickes said they researched and found the best option at a reasonable price. Wilken made the motion to approve the tool from Total Tool for \$3,925.35. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

Ordinance

1. Ordinance No. 524 Employee Wages

AN ORDINANCE OF THE VILLAGE OF GREENWOOD, CASS COUNTY, NEBRASKA, TO PROVIDE FOR THE WAGES AND SALARIES OF CERTAIN OFFICERS, APPOINTEES ELECTED OFFICIALS AND EMPLOYEES OF THE VILLAGE OF GREENWOOD, NEBRASKA; TO PROVIDE DEFINITIONS ; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION FOUND UNCONSTITUTIONAL OR INVALID; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED EITHER IN PAMPHLET FORM OR BY POSTING; AND TO PROVIDE THAT THIS ORDINANCE SHALL NOT BE MADE A PART OF THE MUNICIPAL CODE OF THE VILLAGE OF GREENWOOD, NEBRASKA, was introduced by Wilken. Chair Wilken then instructed the Clerk to read Ordinance No. 524 of the Village of Greenwood, Nebraska. The Clerk thereupon read the aforesaid Ordinance No. 524 by title.

Wilken made a motion to approve Ordinance No. 524. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.

Wilken made a motion to waive the second and third readings of Ordinance No. 524. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.

Wilken made a motion to adopt Ordinance No. 524. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.

2. Ordinance No. 523 Employee handbook

AN ORDINANCE OF THE VILLAGE OF GREENWOOD, CASS COUNTY, NEBRASKA, TO PROVIDE FOR MODIFICATION OF THE MINIMUM PAY POLICY IN THE EMPLOYEE HANDBOOK; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION FOUND UNCONSTITUTIONAL OR INVALID; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED EITHER IN PAMPHLET FORM OR BY POSTING; AND TO PROVIDE THAT THIS ORDINANCE SHALL NOT BE MADE A PART OF THE MUNICIPAL CODE OF THE VILLAGE OF GREENWOOD,

NEBRASKA, was introduced by Wilken. Chair Wilken then instructed the Clerk to read Ordinance No. 523 of the Village of Greenwood, Nebraska. The Clerk thereupon read the aforesaid Ordinance No. 523 by title.

Wilken made a motion to approve Ordinance No. 523. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.

Wilken made a motion to waive the second and third readings of Ordinance No. 523. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

Wilken made a motion to adopt Ordinance No. 523. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

Resolution

1. Resolution 22-01 Selling of Village backhoe- Wilken stated he would like to sell the backhoe as is. After speaking with McClatchey they decided to sell the forks, quick attach and earth moving blade with it. Kubik stated to keep the bids open until Friday March 11th at 12pm noon.

Wilken made a motion to approve Resolution 22-01 selling of Village backhoe including the forks, quick attach and earth moving blade. Mack seconded the motion. Roll call vote: All ayes. Motion carried.

Board Comments: Mack stated he received a call from Jerry Stewart requesting to close 7th Street by his home. Wilken stated the Village is not able to do this.

Wilken adjourned the meeting at 8:30pm. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.

Respectfully submitted,

Jasmine Greve

Village Clerk/ Treasurer