

Board of Trustees Meeting

March 9th, 2022

Meeting Minutes

Chair Wilken called a Regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, March 9th, 2022, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. Chair Wilken stated the open meetings act is posted in the meeting room for the public to view

Roll call was taken with the following members present: Wilken, Kubik, Ahlman and Gerlach.

Consent Agenda

Minutes

Claims- Approved claims: Amazon \$336.64; ACRE Design \$1,500.00; ADP \$62.95; American Funds Invest \$548.59; AMGL \$9,025.00; Ashland Disposal \$84.00 Baker and Taylor \$83.74; Black Hills Energy \$437.34; Border States Electric \$525.84; Bromm, Lindahl, Freeman-Caddy & Lausterer \$682.50; Cass County Sheriff \$800.00; Constellation New Energy Gas Division \$891.01; Dutton Lainson Company \$2,079.95; Emergency Medical Products \$323.34; EMS Connects \$49.00; Frontier Coop \$709.63; Intuit Payroll Quickbooks \$6,824.73; IRS USA Taxpymt \$2,912.90; Jones Group Insurance Agency \$244.00; Lori Sobota \$40.00; McKenna Sobota \$80.00; Menards \$117.08; Midwest Laboratories Inc. \$87.19; Municipal Code Services \$960.00; Napa Auto Parts \$138.37; NE Child Support \$266.77; NE Public Health Environmental Lab \$396.00; NSP Crime Report \$31.00; One Call Concepts \$7.96; OPPD \$907.43; S&L Hardware \$83.51; Sandry Fire Supply \$303.40; Todd Valley Plumbing and Heating \$37.80; Tractor Supply \$32.98; Total tool \$2,730.00; US Bank \$148.23; Verizon Wireless \$102.61; Wahoo- Waverly- Ashland Newspapers \$394.44; Windstream \$563.91. Total \$35,549.84.

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- Claims Report
- EFT Transactions

Wilken made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, Claims report and EFT Transactions.

Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.

Water Report

Sheriff Report

Maintenance Report

Clerk Report- Greve stated unregistered/ inoperable cars within Village limits will be reviewed this month.

- **Treasurer's Report**

Planning & Zoning

Fire/Rescue Report- Sobota stated he is working with locksmith out of Omaha to get locks fixed on firehall.

Park and Rec

Library- Part time library position is available.

Communication of Citizens- none.

Old Business

1. Approve/ Disapprove refund to Deanne Lacy for sewer charges
Kubik made a motion to refund Deanne Lacy for the last 5 years' worth of sewer charges on her utility bill. Gerlach seconded the motion. Roll call vote: Kubik, Gerlach, Ahlman. Nay- Wilken
2. Approve/ Disapprove policy for Village charges and refunds
Kubik made a motion to table the policy for Village charges and refunds. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.
3. Approve/ Disapprove two sets of bunker gear
Sobota stated Danko needed to fix the previous quote that was passed at the last board meeting. Wilken made a motion to approve two sets of bunker gear for \$4,964.77. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.
4. Approve/ Disapprove Swenson Request
Wilken stated he had not spoken to JEO yet to get information needed to need a vote on the Swenson request.

New Business

1. Chair nomination of vacancy on Village Board
Chair Wilken nominated Mark Sobota for the Village Board. Kubik seconded the motion. Roll call vote: All ayes. Motion carried.
2. Administration of Oath of Office for new/re- elected board members
Sobota recited the Oath of Office.
3. Discussion Approve/ Disapprove ARPA funds for PER report
John Krager from JEO stated the PER report will be an extensive look into our current well system and options moving forward to find an alternative. Krager stated the report will take roughly six to eight months to complete. Kubik stated the ARPA funds are there and can be used for this report so he sees no need to take out a loan to cover this expense. Kubik made a motion to approve using the ARPA funds for the Preliminary Engineering report costing \$30,000.00. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.
4. Discussion Approve/ Disapprove Acre Design report
Kubik asked what was needed from the Engineer to move forward. Greve stated per the report the rest of the Office floor and old board room floor needs tore up to see the extent of the problem along with checking for termites. Kubik made a motion to approve getting quotes for a mobile trailer to put the Village office in temporarily and get a termite inspection done on the Village Community center. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.
5. Discussion Approve/ Disapprove engineer for sewer line project
Wilken made a motion to table to the engineer for sewer line project until we get an update from Lincoln Water works. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.
6. Discussion Approve/ Disapprove windstream emails for Village Board
Greve stated with our windstream account the Village gets up to 20 free emails accounts. Kubik made a motion to approve getting windstream emails for the Village Board. Ahlman seconded the motion. Roll call vote: All ayes. Motion carried.
7. Approve/ Disapprove new Village domain name
Gerlach stated GreenwoodNE.gov is available. Kubik made a motion to approve the new Village domain name to be GreenwoodNE.gov and to provide this information to Caleb. Sobota seconded the motion. Roll call vote: All ayes. Motion carried.

Board Comments

Gerlach stated the county needs to get up to state regulations of the code books.

Wilken adjourned the meeting at 8:08PM. Gerlach seconded the motion. Roll call vote: All ayes. Motion carried.

Respectfully submitted,

Jasmine Greve, Village Clerk/ Treasurer