

# Greenwood Nebraska

*Small Town, Nebraska with Big Heart*

**Board of Trustees Meeting  
January 27th, 2021  
Meeting Minutes**

Chair Wilken called the regular Meeting of the Greenwood Board of Trustees to order at 7:00 p.m. on Wednesday, January 27th, 2021, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Wilken stated the open meetings act is posted in the meeting room for the public to view. Roll call was taken with the following members present: Gerlach, Wilken, Kubik, Mack. Ahlman is absent.

**Consent Agenda**

ADP	Fees	\$236.15
ADP Garnish	Garnishments	\$266.77
Amazon	Supplies	\$1,475.23
ADP Tax	Payroll Taxes	\$3,246.07
ADP Wages	Wages	\$7,589.67
Dutton- Lanison Company	Supplies	\$1,817.87
Magnolia	Books and Magazines	\$31.95
Municipal Supply, Inc.	Supplies	\$111.16
Nebraska Public Health Environmental Lab	Services	\$15.00
OPPD	Services	\$835.90
Paymentech	Services	\$62.95
Ricoh	Services	\$84.02
Sardeson Racing, Inc.	Services	\$425.00
Spickelmier & Son.	Services	\$8044.75
Vermeer	Services	\$82.08
Verizon	Services	\$104.92
Wiles Paint and Body, LLC	Services	\$288.00
Windstream	Services	\$455.71

Minutes

Claims

Approval of timecards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Wilken made a motion to approve the consent agenda, minutes, claims, approval of timecards and payroll detail report, financials, profit and loss, balance sheet, A/P Aging Summary and EFT Transactions. Gerlach seconded the motion. Roll call vote: Ayes-Mack, Kubik, Wilken, Gerlach. Motion carried.

**Water Report**

**Sheriff Report**

**Maintenance Report-** Department head report was presented.

**Clerk Report-** Clerk presented Job Descriptions to the board. Deadlines for packets were discussed and additions for packets will be provided by Friday the week before the meeting unless an emergency moving forward. Library is having a book sale the entire month of February. Wilken stated to start a spreadsheet for prioritizing projects and things needed around town.

**Planning & Zoning**

**Fire/Rescue Report-** Kubik wanted clarification as to who is on the roster.

**Communication of Citizens-** Elliot stated the board members phone numbers are not on the website.

**Old Business**

1. Approve/ Disapprove Food bank location and community awareness  
Elliot stated she thinks there needs to be a sign out front of the church saying the Food Bank is located there with phone numbers.

**New Business**

1. Approve/ Disapprove two separate bank accounts at Pinnacle Bank for Norma Jean Tif and Greenwood Tif

# Greenwood Nebraska

*Small Town, Nebraska with Big Heart*

Wilken made a motion to approve Greve to open two separate bank accounts at Pinnacle Bank for the Norma Jean Tif and Greenwood Tif. Gerlach seconded the motion. Roll call vote: Ayes- Wilken, Kubik, Gerlach, Mack. Motion carried.

**2.** Approve/ Disapprove camera for office and installation

Wilken made a motion to approve a camera for the office and installation. Mack seconded the motion. Roll call vote: Ayes-Wilken, Gerlach, Roger, Mack. Motion carried.

**3.** Approve/ Disapprove Village of Greenwood Facebook page run by D. Rein and Greve

Kubik made a motion to approve the creation of the Village of Greenwood Facebook page to be run by D. Rein and Greve. Gerlach seconded the motion. Roll call vote: Ayes-Gerlach, Mack, Kubik, Wilken. Motion carried.

**4.** Approve/ Disapprove Payport as new online payment source

Kubik made a motion to approve Payport as new online payment source effective as soon as possible. Gerlach seconded the motion. Roll call vote: Ayes- Gerlach, Mack, Kubik, Wilken. Motion carried.

**5.** Approve/ Disapprove flyer inserts for next utility billing

Wilken made a motion to approve flyer inserts for next utility billing. Kubik seconded the motion. Roll call vote: Ayes- Wilken, Gerlach, Mack, Kubik. Motion carried.

**6.** Approve/ Disapprove maintenance employees to paint Village Hall/ Temporary Board room

Kubik made a motion to approve the maintenance employees to paint the Village Hall/ Temporary Board room a neutral color. Gerlach seconded the motion. Roll call vote: Ayes- Gerlach, Mack, Kubik, Wilken. Motion carried.

**7.** Discussion electrical for south end of park

Wilken spoke to Jason Strode who is the Village lineman and he said he can put in a J Box. Then they will need an electrician to come in and run the wire. The wire will run underground. This will clean up the transformer as well Wilken stated. Wilken stated we needed to do whatever it takes to get the grant completed and get it done. Wilken stated we will get ahold of Jason and get a plan together for the next meeting.

**8.** Approve/ Disapprove electrical/ lighting upgrade for ballfield and concession stand areas

The lights are \$1,415 a light not including the poles Gerlach stated. Gerlach stated they would need 32 lights. This is a requirement for any legal night games. Gerlach stated this is a wish list item for the Parks and Rec committee. Kubik stated the Park and Rec is wanting to draw games in from other local towns. Kubik asked if this is the direction Greenwood is headed? Mack asked who would be in charge of all of this? Wilken stated they are willing to listen to Park and Rec if they are wanting things to update the Park. Kubik made a motion to table for further research and more actuals and motivation to move forward. Gerlach seconded the motion. Roll Call vote: Ayes- Wilken, Gerlach, Mack, Kubik. Motion carried.

**9.** Approve/ Disapprove Greve to attend Treasurers Continuing Education Hours at the 2021 Virtual Midwinter Conference February 6-13<sup>th</sup> for \$395.00 plus \$10.00 processing fees.

Wilken made a motion to approve Greve to attend Treasurers Continuing Education Hours at the Virtual Midwinter Conference February 6-13<sup>th</sup> for \$395.00 plus \$10.00 processing fee. Gerlach seconded the motion. Roll call vote: Ayes-Kubik, Wilken, Gerlach, Mack. Motion carried.

## **Board Questions or Comments**

Wilken stated the committees need to be changed on the website. Wilken stated the office hours need to be changed as well along with the ticker tape on the website. Wilken stated at 4<sup>th</sup> and Cass an individual hit the fire hydrant so that is why the road is closed.

**Adjournment** - Wilken made a motion to adjourn the meeting at 8:03pm. Kubik seconded the motion. Roll call vote: Ayes- Kubik, Mack, Gerlach, Wilken. Motion carried.

Respectfully Submitted,

Jasmine Greve

Unapproved minutes