

Board of Trustees Meeting November 25, 2020 Meeting Minutes

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, November 25, 2020, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view

Call to order

Gerlach, Piehl, Mack, Wilken are present. Starr present via teleconference

Consent Agenda

Minutes

Claims

Amazon	Supplies	\$245.28
C&L Hardware	Supplies	\$6.99
Emergency Medical Products	Supplies	\$331.60
Municipal Supply, Inc. of Omaha	Supplies	\$199.63
NE Public Health & Environmental	Services	\$46.00
Lab		
Office of Water Program	Services	\$163.00
OPPD	Services	\$552.69
Ricoh	Services	\$57.29
Spickelmier & Sons	Services	\$1,520.00
Suburban News	Services	\$141.00
USA Blue Book	Supplies	\$60.16
Verizon	Services	\$113.30
Wahoo- Ashland Newspaper	Services	\$76.00

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Piehl made a motion to approve the consent agenda including minutes, claims approval of time cards and payroll detail reports, financials, profits and loss, balance sheet, A/P aging summary and EFT transactions. Gerlach seconded the motion.

Aye- Starr (teleconference), Gerlach, Wilken, Mack, Piehl

Nay- None

Motion carried

Water Report Sheriff Report Maintenance Report Clerk Report

Cadwell stated there was a check in the packet from Suburban News. Cadwell stated Criswell was looking to get this resolved. The committee wanted Cadwell to get ahold of Suburban News to see if they could get a reduce rate since the Village did not hold Greenwood Days. Cadwell tried contacting Suburban News to resolve the question but the number located on the bill was disconnected. Cadwell stated the check was dated from May 13th 2020. Gerlach asked if Criswell had contact information for Suburban News and Cadwell stated she did not receive a response. Gerlach asked if Criswell is receiving an invoice for the services. Cadwell stated Criswell put the bill in her name so she is receiving invoices from Suburban News. Piehl stated she feels they should just pay it because they did their side of the



work. Piehl stated it is not their fault the coronavirus hit. Gerlach stated he agreed with Piehl. Gerlach motioned to pay Suburban News invoice for the amount of \$141.00 effective immediately. Mack seconded the motion.

Aye-Wilken, Piehl, Mack, Starr (teleconference), Gerlach Planning & Zoning Fire/Rescue Report Communication of Citizens

Nay- none Motion Carried

Wilkens made a motion to close the regular business meeting at 7:05pm and open up the Board of Adjustments Hearing at 7:05pm.

Board of Adjustments Hearing

1. Discussion approve disapprove for variance for Parcel # 130392438

Wilkens stated Cass County gives rural people up to a year to start building a shed before they build a house. Wilkens stated the gal he talked to at Cass County did not know what happens if they do not follow the year timeframe. Wilkens stated he is not opposed to them building.

Wilkens made a motion to approve the variance for Parcel #130392438. Gerlach seconded the motion.

Aye- Wilkens, Piehl, Mack, Gerlach, Starr (teleconference)

Nay-

Motion Carried

Wilkens closed Board of Adjustments Hearing at 7:07pm. Wilkens opened New Business meeting at 7:07pm.

New Business

1. Discussion approve disapprove hiring of Tasha Bashus as library assistant

Cadwell stated if they reviewed the minutes in the library packet, they made the decision through the library board. Wilkens stated he thought they were going to use Corey as alternate. Piehl stated she thought it was interesting that Corey was supposed to be the assistant and now Bashus is requesting the assistant. Piehl stated the library board needs to reach out and talk with Corey first. Cadwell stated her understanding was Corey did not want the position. Piehl wanted Cadwell to send email to the board to just clarify who they want as the alternate. Gerlach stated reading the minutes from the library board the library board did not take a vote on if they wanted Bashus as the assistant. The minutes did not specify that they voted in Bashus in their meeting. Gerlach stated he did not want to be responsible for accepting Bashus as the new assistant when it is not clear if the board voted on Bashus or not. Gerlach stated to contact the library board to make an amendment to the minutes to add who they voted on. Wilkens stated there is no background check listed, or an application listed.

Gerlach made a motion to table the hiring of Tasha Bashus until they get more information from the library board and possibly get the library board meeting amended. Piehl seconded the motion.

Aye- Mack, Piehl, Gerlach, Starr (teleconference), Wilkens

Nay-

Motion Carried

2. Discussion approve disapprove additional training for Greve by Cadwell

Wilkens asked Cadwell and Greve what they are thinking as far as training goes. Cadwell stated there is certain things that come in during the month that she needs to be trained on and we can't do these things until they come in. Cadwell stated she wanted to show Greve how to do taxes once they come in. Cadwell stated at the most 10 hours a week if that for the rest of December. Wilkens stated he did not have a problem



with that. Cadwell stated she was going to come in on Friday to make a packet of step by steps for certain procedures. Gerlach asked an estimated final date. Cadwell stated by Christmas she would be done. Cadwell stated she would like to stick around for the next meeting which is a reorganization meeting and it is a longer meeting and she feels it could be overwhelming right away. Mack asked if Greve was up to speed so far on processes she has been shown. Greve stated she felt she is understanding of what she has been taught this far. Cadwell stated there is just certain things that happen throughout the month that she is unable to teach until the day comes. Wilkens stated it would not hurt to do one more meter read with Cadwell and Greve together. Cadwell stated the night before Cadwell and Greve came in to do rereads and put together the board packet. Cadwell stated this board packet isn't a normal packet as this meeting was smaller. Wilkens stated he was thinking no more than 30 hours for Cadwell by the end of December.

Wilkens made a motion to approve additional training for Greve by Cadwell not to exceed 30 hours by Christmas. Piehl seconded it.

Aye- Starr (teleconference), Gerlach, Wilkens, Mack, Piehl

Nay-

Motion Carried

3. Discussion approve disapprove request from Greenlight Realty to close $3^{\rm rd}$ and Pleasant Street

Wilkens stated Greenlight Realty is going to put a crane in the middle of the street to put trusses on the duplex he is building. It will not block anyone's driveway. Wilkens wanted everyone to be aware of it and to vote on it.

Piehl made a motion to approve the Greenlight Realty to close $3^{\rm rd}$ and Pleasant Street pending notice on when he will close it. Gerlach seconded the motion.

Aye- Wilkens, Gerlach, Mack, Piehl, Starr (teleconference)

Nay-

Motion Carried

4.Discussion approve disapprove Greve as authorized signer for Village bank accounts located at Pinnacle Bank, Farmers and Merchants Bank, Horizon Bank and Great Western Bank

Wilkens made a motion to approve Greve as authorized signer for Village bank accounts located at Pinnacle Bank, Farmers and Merchants Bank, Horizon Bank and Great Western Bank. Gerlach seconded the motion.

Ave- Mack, Piehl, Starr (teleconference), Geralach, Wilkens

Nay-

Motion Carried

Ordinance

1. Discussion approve disapprove Ordinance 504 Bashus wages

Gerlach made a motion to table the approval of Ordinance 504 Bashus wages until they receive the amended minutes. Wilkens seconded it.

Ave- Mack, Piehl, Wilkens, Starr (teleconference), Gerlach

Nav-

Motion Carried

2. Discussion approve disapprove Ordinance 505 Greve wages

Wilkens introduced ordinance 505. Ordinance of the Village of Greenwood, Cass County Nebraska to provide for the wages of the employee of the Village of Greenwood, Nebraska; to provide definitions; to provide for the severability of any section, clause, provision or portion found unconstitutional or invalid; to repeal all ordinances in conflict herewith; to provide that this ordinance shall be published either in pamphlet form or



by posting; and to provide that the ordinance shall not be made part of the municipal code of the village of Greenwood, Nebraska. Mack seconded it.

Aye- Mack, Piehl, Wilkens, Gerlach, Starr (teleconference), Nay- Motion Carried

Wilkens approved Ordinance 505 of the Village of Greenwood Nebraska. Piehl Seconded the motion.

Aye- Starr (teleconference), Gerlach, Wilkens, Mack, Piehl Nay- Motion Carried

Wilkens made a motion to waive three readings of ordinance 505. Piehl seconded the motion.

Aye- Piehl, Mack, Wilkens, Starr(teleconference), Gerlach Nay- Motion Carried

Board Questions or Comments

Gerlach asked Piehl where they are at with the fire department roster discussed at the last meeting. Piehl stated she spoked to him this week but he is in quarantine. Gerlach stated the second meeting in December is the 30th. He asked if the wanted to keep it there or move it to a different date. Wilkens stated they would have to wait for the two other board members to join. Gerlach stated he just wanted everyone to keep it in mind since last year they moved the meeting around because of the day.

Wilkens made a motion to adjourn the meeting at 7:22pm. Piehl seconded the motion.

Aye- Wilkens, Starr (teleconference), Gerlach, Piehl, Mack Nay- Motion Carried

Adjournment