

# Board of Trustees Meeting September 9, 2020 Meeting Minutes

A Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, September 9, 2020, at the E.L. McDonald Community Center located at 619 Main Street in Greenwood, Nebraska. Said meeting is open and the public is encouraged to attend. The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410. The open meetings act is posted in the meeting room for the public to view Gerlach, Wilken, Mack, Starr, and Piehl are present.

#### Call to order

#### **Consent Agenda**

Minutes

Claims

ADP	Services	\$136.73
ADP Wage Garnish	Garnishment	\$266.77
ADP Tax	Payroll Taxes	\$1496.49
Amazon	Supplies	\$270.16
Border States	Supplies	\$353.05
C & L Hardware	Supplies	\$46.24
Emergency Medical Products	Supplies	\$2.97
EMS Connect	Services	\$42.00
Frontier Coop	Supplies	\$372.40
Invoice Cloud	Services	\$171.06
Nutrien Ag Solutions	Supplies	\$105.65
Municipal Supply Inc. of Omaha	Supplies	\$3550.30
One Call Concepts	Service	\$7.30
Paymenttech	Services	\$28.44
Ricoh	Service	\$150.75
Tractor Supply	Supplies	\$170.22
Todd Valley Plumbing & Heating	Supplies	\$43.10
Ty's Outdoor Power	Supplies	\$110.08
US Postal Service	Supplies	\$105.00
Wirebuilt Company	Services	\$79.00
Wages	Employee Wages	\$5030.50
Wahoo Waverly Ashland Newspapers	Service	\$243.11

Approval of time cards and payroll detail report Financials

- · Profit and Loss
- Balance Sheet
- A/P Aging Summary
- EFT Transactions

Cadwell stated that there is a discrepancy on the A/P aging summary. She printed the checks before she printed the report. That resulted in her being able to print the report for that day, so it is dated for the day before. Piehl questioned why the maintenance men had not been taking lunch breaks. McClatchey said that they generally have been working straight through. Piehl stated that she thought it was required to take lunch breaks. McClatchey stated that it is not required unless the village is requiring them to do so. Piehl stated that she thinks it is required by the State of Nebraska that they take lunch breaks. McClatchey said that when he worked for the State of Nebraska, he wasn't required to take breaks. Wilken stated that he has had jobs that you worked a straight 8 hours. McClatchey explained that a lot of times they get busy and it is just easier to work straight through. Starr questioned why McClatchey and Stewart had received on call time during business hours. McClatchey explained that they had taken the afternoon off and got called in over an electrical issue. He also voiced his concern over being called in Labor Day which was a holiday and only receiving the regular on call time pay. Starr question if McClatchey was paid for his



# Small Town, Nebraska with Big Heart

holiday. McClatchey stated yes, but I had to come in to work too. Starr stated that McClatchey stated that he should have been paid double then. McClatchey asked Starr where in the handbook does it state that. Cadwell said that the employee handbook does not state how they shall be paid if they are called in. She explained that he will get his holiday pay and then his call-in time. McClatchey said that it doesn't state that either. McClatchey stated that until you work 40 hours, you don't get anything. He explained that holiday pay doesn't count toward worked hours. Starr said that on the on call pay you are paid for two hours whether you work 5 minutes or two hours. McClatchey explained that this is something that is just overlooked in the employee manual that needs to be fixed.

Piehl stated that she is going to look into the lunch break issues. She was under the impression that you are required to take it. She would like to double check the situation. Starr stated he thought that they had maintenance hours set up in so if company a called with an insure them is company around. He thought that the hours where set up from Tom.

Piehl stated that she is going to look into the lunch break issues. She was under the impression that you are required to take it. She would like to double check the situation. Starr stated he thought that they had maintenance hours set up in so if someone called with an issue there is someone around. He thought that the hours where set up from 7am to noon with an hour break and then 1pm to 4pm. McClatchey stated that they are currently starting at 6:30AM. Piehl stated that they will get the holiday on call. Piehl feels that the maintenance men should get paid for the on-call time. Wilken said that it will not matter because they will not be working 40 hours this week. They will only have worked 32 hours due to the holiday. Wilken stated that we can make it up with comp time.

Wilken made a motion to approve the consent agenda including minutes, claims, time cards, payroll detail report, profit and loss, balance sheet, A/P aging summary, and EFT transactions. Gerlach seconded the motion.

Ave-Wilken, Starr, Mack, Piehl, Gerlach Nay-None Motion carried

#### **Water Report**

Wilken mentioned the email that was sent in regard to the south well. The nitrate level is not quite at a 6 which is good thing.

# **Maintenance Report**

Wilken explained that now that it is start to cool down, we will need to start tarring the streets.

#### **Clerk Report**

Cadwell explained that she met with Grashorn in regard to the maintenance contract invoices. She felt the meeting went fairly positive. She said that most of the invoices that she pointed out are going to be removed.

#### **Planning & Zoning**

Tweton approve a building permit for Arteaga. Gerlach requested all the minutes from the Planning & Zoning meetings from Cadwell so he can upload them to the website.

#### Fire/Rescue Report

Wilken said that they participated in the support of the fallen officer, Herrera.

#### **Communication of Citizens**

Mandery expressed concern in regard to coming back to work to clean for the village. Wilken explained that they haven't opened up enough to need her to come back at this point, but they will contact her when she is needed. Wilken made a motion to close the regular meeting at 7:18pm. Piehl seconded the motion.

Aye-Piehl, Gerlach, Wilken, Mack, Starr Nay-None Motion carried

# 1- & 6-year Street Hearing

Wilken opened the street hearing at 7:19pm. There were no comments from the public.

Wilken made a motion to close 1- & 6-year street hearing at 7:21pm. Gerlach seconded the motion.

Aye-Mack, Starr, Piehl, Gerlach, Wilken Nay-None Motion carried

#### **Budget Hearing**

Wilken opened the Budget hearing at 7:22pm. There were no comments from the public.

Wilken made a motion to close the budget hearing at 7:23pm. Piehl seconded the motion.

Aye-Starr, Piehl, Gerlach, Wilken, Mack Nay-None

Wilken made a motion to reopen the regular meeting at 7:24pm. Gerlach seconded the motion.

Aye-Wilken, Gerlach, Piehl, Mack, Starr Nay-None Motion carried

#### **Old Business**

# Discussion approve disapprove nuisance abatement plan

Wilken made a motion to move forward with the nuisance abatement plan to start towing unlicensed vehicles away at owner's cost. Starr seconded the motion.

Aye-Mack, Starr, Piehl, Gerlach, Wilken Nay-None Motion carried

# Discussion approve disapprove Waverly Hookin N' Hauling contract to tow unlicensed vehicles from village

Boston explained that he brought a general contract with him. He is unsure what they would like to see in the contract. Wilken explained that he would need to draft the contract and they would send it to the village attorney for approval. Starr asked if he had a contract with Eagle. He explained that he did not. Wilken

Motion carried



requested that Boston return the contract as soon as possible so the attorney has time to review it before next meeting.

# **New Business**

# Discussion approve disapprove 2020-2021 Budget

Piehl made a motion to approve the 2020-2021 Budget. Starr seconded the motion.

Aye-Piehl, Starr, Mack, Wilken, Gerlach Nay-None Motion carried

# Discussion approve disapprove 1% increase with restricted funds authority

Wilken made a motion to approve the 1% increase with restricted funds authority. Gerlach seconded the motion.

Aye-Gerlach, Starr, Mack, Wilken, Piehl Nay-None Motion carried

# Discussion approve disapprove 1&6-year plan

Piehl made a motion to approve the 1- & 6-year plan. Mack seconded the motion.

Aye-Mack, Starr, Piehl, Gerlach, Wilken Nay-None Motion carried

# Discussion approve disapprove reimbursement of McKenna Sobota's EMT classes

Wilken made a motion to approve the reimbursement of McKenna Sobota's EMT classes. Gerlach seconded the motion.

Ave-Wilken, Mack, Starr, Piehl, Gerlach Nav-None Motion carried

# Resolution

# Discussion approve disapprove Resolution 20-4 Municipal Annual Certification of Program Compliance

Wilken made a motion to approve Resolution 20-4 Municipal Annual Certification of Program Compliance. Gerlach seconded the motion.

Aye-Gerlach, Wilken, Starr, Piehl, Mack Nay-None Motion carried

# Discussion approve disapprove Resolution 20-5 Adopting of 1&6 Year Plan

Piehl made a motion to approve Resolution 20-5 Adopting of the 1- & 6-Year Plan. Gerlach seconded the motion.

Aye-Mack, Piehl, Wilken, Starr, Gerlach Nay-None Motion carried

#### Discussion approve disapprove Resolution 20-6 Setting Property Tax Request

Wilken made a motion approve Resolution 20-6 Setting Property Tax Request. Gerlach seconded the motion.

Aye-Starr, Mack, Piehl, Wilken, Gerlach Nay-None Motion carried

### Ordinance

#### Discussion approve disapprove Ordinance 499 for the setting of Ahlman's wages

Wilken made a motion to introduce Ordinance 499 setting Ahlman's wages. Gerlach seconded the motion. Aye-Gerlach, Mack, Wilken Nay-Piehl, Starr Motion carried

Wilken made a motion to waive the three readings of Ordinance 499. Mack seconded the motion.

Aye-Piehl, Starr, Mack, Wilken, Gerlach Nay-None Motion carried

Wilken made a motion to adopt Ordinance 499. Gerlach seconded the motion.

Aye-Mack, Wilken, Gerlach, Piehl Nay-Starr Motion carried

# Discussion approve disapprove Ordinance 500 to approve increase of speed limits in areas within corporate limits

Wilken made a motion to introduce Ordinance 500 to approve increase of speed limits in areas within corporate limits. Gerlach seconded the motion.

Ave-Wilken, Gerlach, Starr, Mack, Piehl Nay-None Motion carried

Wilken made a motion to waive the three readings of Ordinance 500 to approve the increase of speed limits in areas within corporate limits.

Wilken made a motion to adopt Ordinance 500 to approve the increase of speed limits in areas within the corporate limits. Gerlach seconded the motion.

Ave-Piehl, Starr, Mack, Wilken, Gerlach Nav-None Motion carried

### **Board Questions or Comments**

Gerlach inquired about two Ash trees that are dead that need to be removed. Gerlach said he checked into a train quiet zone. If the county starts up a railroad transportation district, the county would be responsible for paying most of the cost. He is looking into it further.



Wilken discussed the power outage that the maintenance men where called out for. Gerlach thinks the resident should be charged for  $3\frac{1}{2}$  hours of maintenance service. McClatchey thinks that would be fair.

# Adjournment

Wilken made a motion to adjournment at 7:49pm. Piehl seconded the motion. Aye-Wilken, Gerlach, Piehl, Starr, Mack

Nay None

Motion carried