

Greenwood Nebraska

Small Town, Nebraska with Big Heart

Board of Trustees Meeting April 29, 2020 Meeting Minutes

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Greenwood Board of Trustees will be held at 7:00 p.m. on Wednesday, April 29, 2020 via teleconference.

Call to order

Mack, Piehl, Gerlach, Starr, and Wilken are present.

Consent Agenda

Minutes

Claims

ADP	Fees	\$175.10
ADP Garnishment	Garnishments	\$391.77
ADP Tax	Payroll Taxes	\$3,209.16
Amazon	Supplies	\$175.10
Ashland Disposal Service	Fees	\$54.00
Black Hills Energy	Fees	\$196.39
C&L Hardware	Supplies	\$132.07
Cass County Sheriff	Fees	\$800.00
Emergency Medical Products	Supplies	\$6.09
Fiala's Truck Repair	Repair/Maintenance	\$4,687.68
Great Plains Service Inc.	Supplies	\$450.00
Greenwood Rural Fire Board	Reimbursement	\$2,456.50
Husker Electric	Supplies	\$23.22
Invoice Cloud	Fees	\$164.90
Mechanic's Inc.	Supplies	\$335.40
Nebraska Auditor of Public Accounts	Fees	\$8,580.14
Nebraska Department of Revenue	Utility Sales Tax	\$3,116.05
Nebraska Department of Revenue Charitable Gaming Division	Taxes/Fees	\$744.00
Nebraska Medicine	Fees	\$430.32
Nutrien Ag Solutions	Supplies	\$211.30
OPPD	Fees	\$26,337.77
Paymentech	Fees	\$49.52
PeopleService	Fees	\$5,712.00
PowerTech	Repair/Maintenance	\$871.20
Quick Med Claims	Fees	\$194.66
Reggie Barent	Refund of Utility Deposit	\$132.77
Ricoh	Fees	\$224.19
Ty's Outdoor Power	Supplies	\$95.76
US Postal Service	Supplies	\$105.00
Village of Greenwood	Utility Deposits applied to account	\$117.23
Verizon	Fees	\$105.89
Wahoo-Waverly-Ashland Newspaper	Fees	\$129.09
Windstream	Fees	\$442.38
Employee/Board Members	Wages	\$11,688.30

Approval of time cards and payroll detail report

Financials

- Profit and Loss
- Balance Sheet
- A/P Aging Summary

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- EFT Transactions

Gerlach questioned the Ag Solutions invoices that appeared to be purchases for the same thing just on different dates. Cadwell explained that ran out of the product and had to purchase more the following day. Gerlach and Wilken mentioned concerns over the PowerTech invoice but agreed to discuss this in the water report section of the meeting. Piehl noted that all the employees had a little bit of overtime this week. Cadwell said that she been arriving to work a little bit earlier than normal due to the fact that there is less traffic currently in the mornings. She has been nervous to leave early because she didn't want someone to be concerned that she is not in the office. Piehl said that Cadwell can leave early to adjust her time so she doesn't go into overtime. She said that she knew that both the maintenance men had skipped lunch one day when they were digging electrical. She also was aware of having to contact McClatchey after hours to let Windstream into the water tower to check the phone lines. There was also a day that the maintenance men arrived early to push snow. Wilken said that ten to fifteen minutes each day adds up over the weeks. Wilken requested that Starr look into the options surrounding it. Starr said that there is something in ADP which would automatically clock you in at your scheduled time or that rounds up to the nearest fifteen minutes. Wilken made a motion to approve the consent agenda including minutes, claims, approval of time cards and payroll detail report, and approval of financial statements including profit & loss, balance sheet, A/P aging summary and EFT transactions. Starr seconded the motion.

Aye-Piehl, Gerlach, Starr, Mack, Wilken

Nay-None

Motion carried

Water Report

Wilken reported that he received another letter from the State of Nebraska. Apparently, North Bend is having similar problems with PeopleService. Wilken said that he has been trying to get ahold of Grashorn, but they have been missing each other. Wilken recommended that they only sign a contract for one year with PeopleService, to see if they can get back in compliance or research to see if we can find someone else. Mack said that PeopleService hired a new employee that is looking after the village. He feels it looks better down at the waste water plant that it has been. Wilken brought up the invoice from PowerTech. He said the maintenance men used to do all the work on the generator. They are charging us \$750.00 for four hours. PeopleService had contacted them to come out and do they maintenance. Wilken said next time that the maintenance staff will be before the maintenance that is needed to the generator. According to the report that was sent to us by PowerTech, we need a new battery for the generator.

Maintenance Report

Starr inquired if the maintenance men should clean the playground equipment before we open. Wilken state that would probably be a good idea but he didn't think the playground equipment before July. Starr asked if the maintenance men where going to get back to tarring the East side of town. Wilken explained that he was going to recommend that they tar one to two days a week with weather permitting. Mack mentioned that the wood on the gazebo needs to be treated. He also mentioned the patch work on the streets that needs to be done. Wilken recommended filling the holes with cold patch until we can get them fixed permanently.

Sheriff's Report

Clerk Report

Wilken approved Cadwell's time off May 1, 2020.

Planning & Zoning

Kubik said he had been working with the clerk trying to figure out term limits for members. He mentioned that he would be having Meyer removed from the board due to his unavailability. He said that he is working with Cass County on trying to define new processes for the way new permits are handled. He said residents will need to contact Cass County for their permits after the Village of Greenwood has approved them.

Fire/Rescue Report

Wilken mentioned that Fire & Rescue had canceled their meeting. There was a fire yesterday in Ashland.

Communication of Citizens

Consider requests from individuals present. Each speaker will be allowed two minutes and no action will be taken on these topics until the next Board Meeting. The Village Board will review the matters and take action as they deem appropriate. Notice: There is to be no comments or disruption to the meeting in progress. You will be asked to leave if the above is not adhered to. We ask for your cooperation and courtesy. Thank You.

Ahlman reported that there are little kids riding mini motorcycles and he almost hit one of them. Wilken recommended that Ahlman contact the Sheriff next time he sees them. Mack agreed with Ahlman. Kubik said that the we should contact parents to inform them of their children's unsafe behavior.

1. Discussion approve disapprove Matt Christians to install electrical pole at 176 1ST Street for \$1750.00

